

BE IT REMEMBERED that the Mayor and Board of Aldermen met on August 1, 2022, at 4:30 P.M., this being the special meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Clerk Katie Harbin, Deputy City Clerk Francis Johnson, Police Chief Richard Chandler, Fire Chief Ethan Foresman, Building Official Jim Huestis, and Public Works Director Jeff Rich.

CITY OF SENATOBIA
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NOTICE OF SPECIAL MEETING OF THE MAYOR AND BOARD OF
ALDERMEN

Date: July 25, 2022

From: Mayor Greg Graves

Subject: Special Meeting

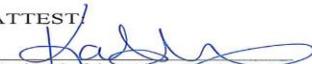
PLEASE TAKE NOTICE that a Special Meeting of the Mayor and Board of Aldermen of the City of Senatobia shall be held on Monday August 1, 2022 at 4:30p.m. at the City Hall Building Board Room, in the City of Senatobia, Mississippi.

The purpose of the meeting is to:

1. Discuss Budget FYE 2023



Greg Graves, Mayor

ATTEST:


Katie Harbin, City Clerk

All Aldermen were notified in person on 7/19/2022 at 5:30p.m.

Approve Agenda

CITY OF SENATOBIA
CITY HALL
August 1, 2022
4:30 P.M.
SPECIAL MEETING

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Budget FYE 2023 Discussions
 - Police
 - Fire
 - Park
 - Building
 - Public Works
 - Animal Shelter

Motion was made by Alderman Simpson, seconded by Alderman Hale, to approve the agenda as presented. All present voting yea, motion carried.

Budget FYE 2023 Discussions

Police Chief Chandler presented his budget request information to the Mayor and Board. Chief Chandler stated that he has included raises, adding two positions, adding vehicles, and rolling off vehicles.

Mayor Graves asked about Securix revenue.

Police Chief Chandler went over how the Securix program will work. Chandler stated the Officers that verify the tickets will be paid from a third party. They have to be certified officers.

Alderman Dear asked Chief Chandler what the overall salary increase total of what you're requesting.

Alderman Moore stated it looks like \$160,464 in just non admin salaries.

Alderman Dear asked when Securix will be up and going.

Chief Chandler answered September 1, 2022.

Alderman Simpson stated he knew when we started out that we were really low as far as salaries, and we have been trying to bring it up. Batesville is a good one to compare to. The cameras will help. It starts with hiring better officers, keeping them and money.

Mayor Graves stated we will have to adjust the court department when the program gets going, to help Tameka and Nick. They will have a larger workload.

Chief Chandler stated the company will help get us started.

Alderman Moore asked about the proposed Maintenance man position.

Chief Chandler answered that person would do the cleaning, stocking bathrooms, etc, change light bulbs, do small maintenance, and help with car and document pickup and drop-offs.

Alderman Moore asked about the Dispatcher budget, are we connected now.

Chief Chandler answered we are.

Alderman Moore stated it looks like it took out \$37,000

Chief Chandler answered yes sir.

Fire Chief Foresman presented his budget request information to Mayor and the Board. Chief Foresman stated that he would like to add three positions, one for each shift, we will possibly have promotions next year that will need to be included in the budget, I would like to have Chantay and Brevin both full time, and salary increases. Chief Foresman stated that their volunteer staff is down, almost gone. We need to follow the 2 in and 2 out rule, but we don't have enough staff to do that. Chief Foresman stated that he thinks if we can continue to increase the full-time staff, we could possibly go from a class rating of a 5 to a 4. That is a big deal, it will help save the citizens money as well. In order to lower the class rating we would need 7 on staff. Chief Foresman stated that we need to find a potential site for a Fire Station 3, out west. I'd like to give Brevin a little increase in pay. He hasn't asked for anything; I just think it's the right thing to do. Also, Fire Prevention is growing, fast. Chantay is doing a great job with that; we really need her to be full time.

Alderman Dear asked about the Fire truck, if we've gotten financing yet.

Chief Foresman answered it will probably be around January.

Chief Foresman stated that statewide, we are low as far as taxes. New Albany is 1.5 mills for Fire alone. We are continuing to put in for grants. We will try to get funding for equipment, for air packs.

Mayor Graves asked Chief Foresman what his top priorities were.

Chief Foresman answered Brevin and Chantay to full time and one additional employee on each shift.

Building Official Jim Huestis presented his budget request to the Mayor and Board. He would like a raise, an Administrative Assistant, and a little to renovate the new office at the old Police Department and furniture.

Mayor Graves stated I know we've spoken about a raise for you already. Chief Foresman is requesting to have Brevin full time in the Fire Department.

Building Official Jim Huestis stated yes, I would like a full-time assistant to help with the permits, money, etc. If I could keep Brevin as part time, I think a parttime assistant would work. There is plenty to do for an assistant with the permits, money, reports, Historic Commission, and the Planning Commission, etc.

Alderman Dear asked how much a part time cost would be.

Deputy City Clerk Francis Johnson answered we have a part time position at \$15 an hour calculated in a different department; it comes out to be just under \$17,000.

Alderman Moore asked how much revenue the rental permits has brought in.

Francis Johnson answered about \$5,000.

Alderman Moore asked how would you do the schedule for a part time assistant.

Francis Johnson answered it would be whatever the boss needed. Could do half days every day, or a few days a week.

Mayor Graves stated so you'd like either Brevin part time and an administrative assistant part time or just a full-time administrative assistant.

Alderman Moore and Alderman Dear both stated they think we should keep Brevin part time and get a part time administrative assistant.

Public Works Director Jeff Rich presented his budget request to the Mayor and Board.

Alderman Dear asked, you don't need a garbage truck this year.

Mayor Graves stated if we get that Securix going we need to look at getting one, that's one of the biggest things that gets complaints.

Public Works Director Jeff Rich stated if we do, I would like to look at getting a Mack. I have heard several people recommend them.

Public Works Director Jeff Rich stated first he would like to get pay raises for the department. Most other cities start out a lot higher than we have been starting out. I would also like to move Tanner to be over water and sewer, with a pay increase. Mr. Rich stated also in his budget requests there are some trucks, a work order system, trimble unit, skid steer, tractor, traffic signal, and tracking equipment. Mr. Rich went over the items on his list. The skid steer we could trade in every year and then only cost about \$7,000 a year to have one. Mr. Rich stated that the top priorities would be pay raises, ¾ ton pick up trucks, skid steer and the work order system.

Animal Shelter Kris Robinson presented her budget request to the Mayor and Board. Ms. Robinson stated that the internet for the impound lot is coming off of their building. Also, the outside lights are not working. Ms. Robinson stated that she would like to have 3 fulltime and 1 parttime employees, raises for the employees. Ms. Robinson stated that they are having much higher adoption rates now, which is attributed to the employee's spending more time with the dogs.

Mayor Graves asked if Kris knew if the county was receptive about more funding for the shelter.

Animal Shelter Kris Robinson stated she knew one wasn't for it, but thinks the others were receptive.

Alderman Simpson, I think you are doing a great job. Mr. Simpson stated when the shelter started it was 50/50 with the county and city. It has been a mess for years. The county capped their funding. What you are doing, that hasn't been done, is going to the Supervisors and speaking with them, keeping them informed so they are not in the dark about what's going on. It's time we both increased the budget for the shelter. It's been \$82,500 since 2016, then it was cut. Things are going better now. We both, City and County need to come up and we need to get the extra part time employee also, if the county will help with that expense as well.

Mayor Graves stated he will speak with Cole. Mayor Graves stated that he also wanted to say that things are a lot better with the shelter right now. The public is welcome there. I used to get a lot of complaints about the public not being welcome at the shelter.

Alderman Simpson stated everything has gone up, just costs more. You've turned that department around.

Alderman Hale stated the \$82,500 doesn't get the same as it used to.

Animal Shelter Director Kris Robinson stated that would definitely help. Thank you.

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Hale, to recess until Tuesday August 2, 2022 at 4:30 for a called Special Meeting. All voting yea, motion carried.

Greg Graves, Mayor

ATTEST:

Katie Harbin –City Clerk