

BE IT REMEMBERED that the Mayor and Board of Aldermen met on February 21, 2023, at 5:00 P.M., this being the regular meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Clerk Katie Harbin, City Attorney Ginger Miller, Police Chief Richard Chandler, Assistant Police Chief Defore, Fire Chief Ethan Foresman, Fire Inspector Brevin Holden, FLSE/PIO Chantay Rhone, Building Official Jim Huestis, Public Works Director Jeff Rich, Utility Billing Supervisor Earnestine Cowans, Parks and Recreation Director Rob Boyd, , Community Development/Tourism Director Jamie Sowell, Britt Herrin, Stephanie Warren, Michael Cathey, Michelle Huestis, Mike English, Joe Cooper, Jonathan Hooker, AERC, Greg Smith, Mendrop, and Bill Kent, PK USA.

Alderman Hale gave the invocation.

Approve Agenda

**City of Senatobia  
Mayor and Board of Aldermen Agenda**

February 21, 2023  
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. John Lee Still, discussion of a dead tree by the street
5. Mike English, discussion of the condition of Cow Town Road
6. Street Paving Project, Mendrop
7. Authorize to accept the lowest and best bid from CIG Contractors for the Fire Station 1 Renovation Project
8. Updates on Water and Utility Billing Departments
9. Economic Update – Britt Herrin

**Consent Agenda**

10. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on February 7, 2023
11. Approve Docket of Claims numbers: 27690 – 27876 for a total of \$7,566,039.82
12. Authorize to hire Kevin Drake as a full-time Certified Police Officer at the rate of P-2, physical, background, and drug screening results
13. Authorize to terminate employment with Public Works employee Tanner Weaver effective February 9, 2023
14. Authorize to terminate employment with Public Works employee Wayne Hullette effective February 14, 2023
15. Authorize to accept the resignation from Public Works employee David Traywick effective February 24, 2023

16. Authorize to accept the resignation of Animal Shelter Director Kris Robinson effective March 15, 2023
17. Authorize to move Animal Shelter Technician Dalinda Wade to Animal Shelter Director
18. Authorize to hire Lillian Murphree as a full-time Animal Shelter Technician
19. Authorize Jada Mayer to attend the Municipal Liability and Workers Compensation Workshops on March 9, 2023 in Pearl, MS and April 20, 2023 in Hattiesburg, MS, also authorize to pay travel expenses (registration is free)
20. Authorize to send Police Officers Jenkins, Trentham, Greene, Mahan, Hoffman, and Hickey to attend PIT Training at the Wiregrass Public Safety Center in Dothan, AL, two (2) on March 5-7, 2023, two (2) on 11-13, 2023, and two (2) on April 25-27, 2023, also authorize to pay registration and travel expenses
21. Authorize Fire Chief Foresman and Chantay Rhone to attend the Firefighters and Chiefs Summer Conference in Natchez, MS on May 31 - June 4, 2023, also authorize to pay registration and travel expenses (previously approved, dates changed)
22. Authorize to close streets for the Five Star City Festival
23. Approve Board Order ratifying the Municipal Street Lighting Sale and Transfer Agreement with Entergy Mississippi (PATH street lighting project)
24. Approve loan increase with First Financial Bank to \$87,169.72 for police cars (outfitting quotes came in higher than planned – increase of \$15,169.72)
25. Authorize to accept the lowest and best quote for the purchase of a Concession trailer for the Parks Department from Deal Brothers Trailers in the amount of \$25,995
26. Authorize to accept the best quote from AD&S Inc. for Fingerprint capture and transmission software
27. Approve Plat Amendment for West Point Subdivision, Phase F
28. Approve Utility Billing Adjustment Docket
29. Executive Session for Economic Updates (Building Code and Britt)

### **Mayor's Corner**

PATH Lighting  
Public Works

### **AMENDED**

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25. Authorize to accept the best quote from AD&S Inc. for Fingerprint capture and transmission software
26. Approve Plat Amendment for West Point Subdivision, Phase F
27. Approve Utility Billing Adjustment Docket
28. Executive Session for Economic Updates (Building Code and Britt) and Personnel

### **Mayor's Corner**

PATH Lighting  
Public Works

Motion was made by Alderman Hale, seconded by Alderman Moore, to approve the agenda as presented after removing item 8 from the agenda and adding Personnel to Executive Session. All present voting yea, motion carried.

### **Discussion of a Dead Tree by the street, John Lee Still**

Mr. Still presented a request to the Board for the City to help remove a dead tree that is half on the city right of way, to pay half of the cost.

Alderman Moore asked if it is a city owned right of way, is it still the citizens property, or do we just have access?

Ginger Miller answered I think we have to maintain it; I think we would have liability.

### **Discussion of the condition of Cow Town Rd, Mike English**

Mr. English passed out information to the Mayor and Board showing information and pictures of Cow Town Rd. The pictures are about 3 years old, it is actually in worse condition now. Mr. English stated that it used to be a private road, then the County took it in, and then the City annexed it. There is a narrow spot going over the pond levy. This is a safety issue. It is only 13 foot wide. I am requesting this narrow spot be fixed. The shoulder has gone down, eroded away. Mr. English asked if this road is on the list for street repairs.

Mr. English stated he has already signed the easement for West Point, for them to have a second entrance / exit location.

Alderman Moore stated he is wondering why this wasn't brought up at the time that it was approved. When were the additional lots approved.

### **Street Paving Project, Mendrop**

Greg Smith with Mendrop passed out information to the Mayor and Board of Aldermen showing different options of streets to repair/pave and the costs associated with them. Mr. Smith stated he would look at College St, you can tell it hasn't been maintained.

Alderman Moore stated I think it would be best to break that down into phases.

Alderman Hale stated it looks like option 3 has it balanced pretty well, but you still have some streets in the wrong ward.

Greg Smith stated I must have an old map. I will get an updated one and correct those. If there are any I need to add, let me know soon.

Alderman Moore stated we could take some of the larger expense ones and do a certain percentage, like we spoke about doing with Stage Rd.

Greg Smith answered we can.

Alderman Moore stated for South Fork Dr, \$218,000, maybe 25% of the worse spots.

Mayor Graves stated going forward, each Alderman will want to have about the same amount of work done in each Ward. Do you think you could be ready with a final proposal by March 7<sup>th</sup>?

Greg Smith answered yes. Let me know any additional roads and changes.

Authorize to accept the lowest and best bid from CIG Contractors for the Fire Station 1 Renovation Project

Jonathan Hooker presented the bid results to the Mayor and Board of Aldermen. Mr. Hooker stated that these bids came back looking better. Mr. Hooker went over the different bid options.

Mayor Graves asked if they are comfortable with that contractor.

Jonathan Hooker answered yes. We have an office in Corinth, which is where the contractor is located. They have been great to work with.

Alderman Moore asked if contingency is built in.

Jonathan Hooker answered there is \$20,000 contingency allowance included in the base bid, \$10,000 utility service allowance included in the base bid, and \$10,000 brick and cast stone repair allowance included in alternate 5.

Alderman Moore stated we could do the base bid and the exterior and roof, and see what we can do with the multipurpose room later.

Motion was made by Alderman Moore, seconded by Alderman Simpson, to authorize to accept the lowest and best bid from CIG Contractors in the amount of \$435,200.00 for the base bid + Alt 5 option. All voting yea, motion carried.

Economic Update – Britt Herrin

Britt Herrin advised his item needed to be in executive session.

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 9 - 27, asked if anyone had any questions.

Alderman Simpson requested we pull item number 28, utility billing adjustment docket and place in executive session.

Motion was made by Alderman Dear, seconded by Alderman Simpson, to approve the consent agenda. All voting yea, motion carried.

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on February 7, 2023

Motion was made by Alderman Dear, seconded by Alderman Simpson, to approve the Minutes from the Regular Mayor and Board of Aldermen Meeting on February 7, 2023. All voting yea, motion carried.

Approve Docket of Claims numbers: 27690 – 27876 for a total of \$7,566,039.82

Motion was made by Alderman Dear, seconded by Alderman Simpson, to approve Docket of Claim numbers 27690 - 27876 for a total of \$7,566,039.82. All voting yea, motion carried.

Authorize to hire Kevin Drake as a full-time Certified Police Officer at the rate of P-2, physical, background, and drug screening results

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to hire Kevin Drake as a full-time Certified Police Officer at the rate of P-2, physical, background, and drug screening results. All voting yea, motion carried.

Authorize to terminate employment with Public Works employee Tanner Weaver effective February 9, 2023

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to terminate employment with Public Works employee Tanner Weaver effective February 9, 2023. All voting yea, motion carried.

Authorize to terminate employment with Public Works employee Wayne Hulette effective February 14, 2023

Motion was made by Alderman Dear, seconded by Alderman Simpson, authorize to terminate employment with Public Works employee Wayne Hulette effective February 14, 2023. All voting yea, motion carried.

Authorize to accept the resignation from Public Works employee David Traywick effective February 24, 2023

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to accept the resignation from Public Works employee David Traywick effective February 24, 2023. All voting yea, motion carried.

Authorize to accept the resignation of Animal Shelter Director Kris Robinson effective March 15, 2023

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to accept the resignation of Animal Shelter Director Kris Robinson effective March 15, 2023. All voting yea, motion carried.

Authorize to move Animal Shelter Technician Dalinda Wade to Animal Shelter Director

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to move Animal Shelter Technician Dalinda Wade to Animal Shelter Director. All voting yea, motion carried.

Authorize to hire Lillian Murphree as a full-time Animal Shelter Technician

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to hire Lillian Murphree as a full-time Animal Shelter Technician, pending drug and background screening results. All voting yea, motion carried.

Authorize Jada Mayer to attend the Municipal Liability and Workers Compensation Workshops on March 9, 2023 in Pearl, MS and April 20, 2023 in Hattiesburg, MS, also authorize to pay travel expenses (registration is free)

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize Jada Mayer to attend the Municipal Liability and Workers Compensation Workshops on March 9, 2023 in Pearl, MS and April 20, 2023 in Hattiesburg, MS, also authorize to pay travel expenses (registration is free). All voting yea, motion carried.

Authorize to send Police Officers Jenkins, Trentham, Greene, Mahan, Hoffman, and Hickey to attend PIT Training at the Wiregrass Public Safety Center in Dothan, AL, two (2) on March 5-7, 2023, two (2) on 11-13, 2023, and two (2) on April 25-27, 2023, also authorize to pay registration and travel expenses

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Authorize Fire Chief Foresman and Chantay Rhone to attend the Firefighters and Chiefs Summer Conference in Natchez, MS on May 31 - June 4, 2023, also authorize to pay registration and travel expenses (previously approved, dates changed)

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize Fire Chief Foresman and Chantay Rhone to attend the Firefighters and Chiefs Summer Conference in Natchez, MS on May 31 - June 4, 2023, also authorize to pay registration and travel expenses (previously approved, dates changed). All voting yea, motion carried.

Authorize to close streets for the Five Star City Festival

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to close streets for the Five Star City Festival. All voting yea, motion carried.

Approve Board Order ratifying the Municipal Street Lighting Sale and Transfer Agreement with Entergy Mississippi (PATH street lighting project)

Motion was made by Alderman Dear, seconded by Alderman Simpson, to approve Board Order ratifying the Municipal Street Lighting Sale and Transfer Agreement with Entergy Mississippi (PATH street lighting project). All voting yea, motion carried.

Approve loan increase with First Financial Bank to \$87,169.72 for police cars (outfitting quotes came in higher than planned – increase of \$15,169.72)

Motion was made by Alderman Dear, seconded by Alderman Simpson, to approve loan increase with First Financial Bank to \$87,169.72 for police cars (outfitting quotes came in higher than planned – increase of \$15,169.72). All voting yea, motion carried.

Authorize to accept the lowest and best quote for the purchase of a Concession trailer for the Parks Department from Deal Brothers Trailers in the amount of \$25,995

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to accept the lowest and best quote for the purchase of a Concession trailer for the Parks Department from Deal Brothers Trailers in the amount of \$25,995. All voting yea, motion carried.

Authorize to accept the best quote from AD&S Inc. for Fingerprint capture and transmission software

Motion was made by Alderman Dear, seconded by Alderman Simpson, to authorize to accept the best quote from AD&S Inc. for Fingerprint capture and transmission software. All voting yea, motion carried.

Approve Plat Amendment for West Point Subdivision, Phase F

Motion was made by Alderman Hale, seconded by Alderman Moore, to Approve Plat Amendment for West Point Subdivision, Phase F. All voting yea, motion carried.

Mayor's Corner

PATH

Mayor Graves advised the Board that PATH has gotten started and advised the Board to check the link from PATH to see the progress.

Public Works

Mayor Graves advised the Board that he and Jeff met with Calbee and Mitchell Tech. It is becoming a problem again. The lines are being blocked again. We are drafting a letter to them start the process of addressing / fixing the issue.

School Board

Mayor Graves advised the Board that we will be interviewing some candidates for the open School Board position and will provide candidates to them.

Authorize to go into closed session to discuss going into executive session for economic updates and personnel

Motion was made by Alderman Tanksley, seconded by Alderman Simpson, to authorize to go into closed session to discuss going into executive session for economic updates and personnel. All voting yea, motion carried.

Authorize to go into executive session for economic updates and personnel

Motion was made by Alderman Tanksley, seconded by Alderman Simpson, to authorize to go into executive session for personnel. All voting yea, motion carried.

Authorize to come out of executive session

Motion was made by Alderman Simpson, seconded by Alderman Moore, to authorize to come out of executive session. All voting yea, motion carried.

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Tanksley, to adjourn. All voting yea, motion carried.

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Greg Graves, Mayor

ATTEST:

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Katie Harbin –City Clerk