

BE IT REMEMBERED that the Mayor and Board of Aldermen met on January 17, 2023, at 5:00 P.M., this being the regular meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Clerk Katie Harbin, City Attorney Ginger Miller, Police Chief Richard Chandler, Police Lieutenant Jenkins, Fire Chief Ethan Foresman, Fire Inspector Brevin Holden, FLSE/PIO Chantay Rhone, Building Official Jim Huestis, Britt Herrin, EDT, Stephanie Warren, Tate Record, Joe Cooper, Bo Humphrey, and Michael Cathey.

Mayor Graves gave the invocation.

Approve Agenda

**City of Senatobia  
Mayor and Board of Aldermen Agenda**

January 17, 2023

City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Public Hearing – Zoning Ordinance Amendment, Medical Cannabis
5. Appoint Heather Johnson as Housing Authority Board Member filing a vacancy with a term expiring January 2025
6. Request from the Tate County Fair Association for sponsorship (previously given \$2,500)
7. Modification of Employee Handbook First Responders Leave Policy
8. Economic Update – Britt Herrin

**Consent Agenda**

9. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on January 3, 2023
10. Approve Docket of Claims numbers: 27224 – 27417 for a total of \$791,698.88
11. Authorize the Police Department to accept a donation in the amount of \$500.00 for the purchase of equipment from Mr. and Mrs. M.J. Tindall
12. Authorize to accept the FM Global Fire Prevention Grant in the amount of \$3,003.00, to purchase an Official Sparky the Fire Dog costume and accessories
13. Authorize Mayor Graves and Board of Aldermen to attend the CMO Elective Evening Class for FEMA ICS 402: Incident Command Overview for Elected Officials in Oxford, MS on April 12<sup>th</sup> or in Cleveland, MS on April 26<sup>th</sup>, also authorize to pay registration and travel expenses
14. Authorize Mayor Graves and Jim Huestis to attend the MACE Educational Conference in Tupelo, MS on February 17, 2023, also authorize to pay registration and travel expenses
15. Authorize Police Chief Chandler and Assistant Police Chief Defore to attend an online Strategy Execution for Public Leadership course hosted by Harvard, also authorize to pay registration
16. Authorize the Mayor, Board of Aldermen, City Attorney, City Clerk, and Deputy City Clerk to attend the Annual MML Summer Conference in Biloxi, MS on June 25 – 29, 2023, also authorize to pay registration and travel expenses

17. Authorize Deputy City Clerk Francis Johnson to attend the Spring Certified Municipal Clerk Program in Oxford, MS on April 12-14, also authorize to pay registration and travel expenses
18. Authorize the following Firemen to attend the following classes at the MS State Fire Academy, also authorize to pay registration and travel expenses
  - a. Brevin Holden FLSE I January 16, 2023 (class online, test at academy, date TBD)
  - b. Chantay Rhone FLSE II January 16, 2023 (class online, test at academy, date TBD)
  - c. Gary Brown Hazmat Tech January 29, 2023 - February 2, 2023
  - d. Bedford Hunt Engine Co Ops February 12 - 16, 2023
  - e. Austin Brown Hazmat A&O March 6, 2023 (class online, test at academy, date TBD)
  - f. Mike Garrett Chaplin June 12 - 14, 2023
  - g. Kyle Taylor Rope Rescue June 25 - 29, 2023
  - h. Brevin Holden Fire Inspector II September 24 – 28, 2023
  - i. David Ross Vehicle Extrication October 8 - 13, 2023
  - j. William Sowell Engine Company Ops October 15 – 19, 2023
19. Authorize Public Works Gas employee Tony Rush, to attend the MS Natural Gas Association's 35<sup>th</sup> Annual Tradeshow in Tupelo, MS on January 24 – 26, 2023, also authorize to pay registration and travel expenses (in place of Jeff Rich)
20. Authorize to accept the resignation from Administration Clerk Angela Garrett effective January 13, 2023
21. Authorize to hire Emily Wilson as a full-time Certified Police Officer at a rate of P-4 of \$20.00 per hour, pending physical and background check results
22. Authorize to promote Firefighter Kyle Taylor to FF3, \$16.01 per hour, for completion of requirements
23. Authorize to set a Public Hearing on February 7, 2023 for an Application for rezoning from the Senatobia Municipal School District to rezone property located at 4810 Hwy 51 N from Gov. to R-2
24. Authorize to accept the lowest and best interest rate quote of 5.25% from First Financial Bank for the financing of the 2023 Mack/Heil Dura Pack, Side Loader, Sanitation Truck
25. Authorize Mayor Graves to sign the MSDH Submittal Form for the MCWI Project with ARPA funding, and any other documents regarding the resubmittal for this project
26. Authorize Mayor Graves to sign a contract with Pepsi renewing the concession beverage services
27. Executive Session for Economic Updates

### **Mayor's Corner**

#### Utility Billing

Motion was made by Alderman Hale, seconded by Alderman Moore, to approve the agenda as presented. All present voting yea, motion carried.

Public Hearing – Zoning Ordinance Amendment, Medical Cannabis

Proposed Zoning Ordinance Amendment:

Article III. General Provisions

Section 7. Medical Cannabis

All Medical Cannabis facilities shall be limited to the following hours of operations:  
Monday through Saturday 8am to 8pm and Sunday 9am to 6pm

**(Exhibit A – Zoning Ordinance)**

Mayor Graves opened up the Public Hearing for the Ordinance regarding Medical Cannabis, stated this was regarding the days and hours of regulations that we briefly spoke about at a previous meeting. Mayor Graves asked if anyone with the public wanted to speak.

No one from the audience spoke.

Mayor Graves stated that previously it was mentioned to go with the Monday through Saturday 8am to 8pm and Sunday 9am to 6pm, similar to local pharmacies. Mayor Graves asked the Board if they had any suggestions or questions.

Mayor Graves asked Building Official Jim Huestis his thoughts and if this would be its own ordinance.

Jim Huestis answered he thinks it should be its own ordinance and he is good with the days and times mentioned.

Motion was made by Alderman Moore, seconded by Alderman Hale to adopt the Zoning Ordinance Amendment regulating the operations of medical cannabis facilities by setting the hours to Monday through Saturday 8am to 8pm and Sunday 9am to 6pm. All voting yea, motion carried.

Appoint Heather Johnson as a Housing Authority Board member filing a vacancy with a term expiring January 1, 2025

Mayor Graves advised the Board that we met with Michelle Richardson, Housing Authority Director, and received recommendations for the open Board position. After reviewing, we interviewed candidates and feel that Mrs. Johnson will be a good person for the position.

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, approved to appoint Heather Johnson as Housing Authority Board member with a term to expire January 1, 2025. All voting yea, motion carried.

Request from Tate County Fair Association for sponsorship

Bo Humphree, with the Tate County Fair Association presented his request to the Mayor and Board. Mr. Humphree stated that they plan to have the fair June 15 – 17 this year, at the same location.

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, to approve the request for sponsorship from Tate County Fair Association in the amount of \$2,500.00. All voting yea, motion carried.

Modification of the Employee Handbook regarding First Responders Leave Policy

Alderman Hale stated we approved a leave policy for 8-hour shift employees, but 12 and 24 hour shift employees accrue at a different rate.

Chief Chandler stated 12 hour shift employees can fluctuate, I think both 8 and 12 hour shift employees can use the same policy.

Alderman Hale stated that he has looked and leave for 24 hour shift employees varies from across the state. Alderman Hale stated that he came up with a leave policy he thinks will work for the 24 hour shift employees.

Alderman Simpson asked how are we comparing, hours vs hours or days vs days. Alderman Simpson stated he thinks it should be fair across the Board, for all shifts.

Motion was made by Alderman Moore, seconded by Alderman Tanksley, approved to table this item to the February 7<sup>th</sup> meeting. All voting yea, motion carried.

Economic Update – Britt Herrin

Mr. Herrin advised that his update would need to be in executive session.

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 9 - 26, asked if anyone had any questions.

No questions were asked.

Motion was made by Alderman Moore, seconded by Alderman Dear, to approve the consent agenda. All voting yea, motion carried.

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on January 3, 2023

Motion was made by Alderman Moore, seconded by Alderman Dear, to approve the Minutes from the Regular Mayor and Board of Aldermen Meeting on January 3, 2023. All voting yea, motion carried.

Approve Docket of Claims numbers: 27224 - 27417 for a total of \$791,698.88

Motion was made by Alderman Moore, seconded by Alderman Dear, to approve Docket of Claim numbers 27224 – 27417 for a total of \$791,698.88. All voting yea, motion carried.

Authorize the Police Department to accept a donation in the amount of \$500.00 for the purchase of equipment from Mr. and Mrs. M.J. Tindall

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize the Police Department to accept a donation in the amount of \$500.00 for the purchase of equipment from Mr. and Mrs. M.J. Tindall. All voting yea, motion carried.

Authorize to accept the FM Global Fire Prevention Grant in the amount of \$3,003.00, to purchase an Official Sparky the Fire Dog costume and accessories

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to accept the FM Global Fire Prevention Grant in the amount of \$3,003.00, to purchase an Official Sparky the Fire Dog costume and accessories. All voting yea, motion carried.

Authorize Mayor Graves and Board of Aldermen to attend the CMO Elective Evening Class for FEMA ICS 402: Incident Command Overview for Elected Officials in Oxford, MS on April 12<sup>th</sup> or in Cleveland, MS on April 26<sup>th</sup>, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Mayor Graves and Board of Aldermen to attend the CMO Elective Evening Class for FEMA ICS 402: Incident Command Overview for Elected Officials in Oxford, MS on April 12th or in Cleveland, MS on April 26th, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Mayor Graves and Jim Huestis to attend the MACE Educational Conference in Tupelo, MS on February 17, 2023, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Mayor Graves and Jim Huestis to attend the MACE Educational Conference in Tupelo, MS on February 17, 2023, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Police Chief Chandler and Assistant Police Chief Defore to attend an online Strategy Execution for Public Leadership course hosted by Harvard, also authorize to pay registration

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Police Chief Chandler and Assistant Police Chief Defore to attend an online Strategy Execution for Public Leadership course hosted by Harvard, also authorize to pay registration. All voting yea, motion carried.

Authorize the Mayor, Board of Aldermen, City Attorney, City Clerk, and Deputy City Clerk to attend the Annual MML Summer Conference in Biloxi, MS on June 25 – 29, 2023, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize the Mayor, Board of Aldermen, City Attorney, City Clerk, and Deputy City Clerk to attend the Annual MML Summer Conference in Biloxi, MS on June 25 – 29, 2023, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Deputy City Clerk Francis Johnson to attend the Spring Certified Municipal Clerk Program in Oxford, MS on April 12-14, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Deputy City Clerk Francis Johnson to attend the Spring Certified Municipal Clerk Program in Oxford, MS on April 12-14, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize the following Firemen to attend the following classes at the MS State Fire Academy, also authorize to pay registration and travel expenses

Brevin Holden	FLSE I	January 16, 2023 (class online, test at academy, date TBD)
Chantay Rhone	FLSE II	January 16, 2023 (class online, test at academy, date TBD)
Gary Brown	Hazmat Tech	January 29, 2023 - February 2, 2023
Bedford Hunt	Engine Co Ops	February 12 - 16, 2023
Austin Brown	Hazmat A&O	March 6, 2023 (class online, test at academy, date TBD)
Mike Garrett	Chaplin	June 12 - 14, 2023
Kyle Taylor	Rope Rescue	June 25 - 29, 2023
Brevin Holden	Fire Inspector II	September 24 – 28, 2023
David Ross	Vehicle Extrication	October 8 - 13, 2023
William Sowell	Engine Company Ops	October 15 – 19, 2023

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize the following Firemen to attend the following classes at the MS State Fire Academy, also authorize to pay registration and travel expenses:

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William Sowell	Engine Company Ops	October 15 – 19, 2023

All voting yea, motion carried.

Authorize Public Works Gas employee Tony Rush, to attend the MS Natural Gas Association's 35<sup>th</sup> Annual Tradeshow in Tupelo, MS on January 24 – 26, 2023, also authorize to pay registration and travel expenses (in place of Jeff Rich)

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Public Works Gas employee Tony Rush, to attend the MS Natural Gas Association's 35<sup>th</sup> Annual Tradeshow in Tupelo, MS on January 24 – 26, 2023, also authorize to pay registration and travel expenses (in place of Jeff Rich). All voting yea, motion carried.

Authorize to accept the resignation from Administration Clerk Angela Garrett effective January 13, 2023

Motion was made by Alderman Moore, seconded by Alderman Dear, to Authorize to accept the resignation from Administration Clerk Angela Garrett effective January 13, 2023. All voting yea, motion carried.

Authorize to hire Emily Wilson as a full-time Certified Police Officer at a rate of P-4 of \$20.00 per hour, pending physical and background check results

Motion was made by Alderman Moore, seconded by Alderman Dear, to Authorize to hire Emily Wilson as a full-time Certified Police Officer at a rate of P-4 of \$20.00 per hour, pending physical and background check results All voting yea, motion carried.

Authorize to promote Firefighter Kyle Taylor to FF3, \$16.01 per hour, for completion of requirements

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to promote Firefighter Kyle Taylor to FF3, \$16.01 per hour, for completion of requirements. All voting yea, motion carried.

Authorize to set a Public Hearing on February 7, 2023, for an Application for rezoning from the Senatobia Municipal School District to rezone property located at 4810 Hwy 51 N from Gov. to R-2

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to set a Public Hearing on February 7, 2023 for an Application for rezoning from the Senatobia Municipal School District to rezone property located at 4810 Hwy 51 N from Gov. to R-2. All voting yea, motion carried.

Authorize to accept the lowest and best interest rate quote of 5.25% from First Financial Bank for the financing of the 2023 Mack/Heil Dura Pack, Side Loader, Sanitation Truck

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to accept the lowest and best interest rate quote of 5.25% from First Financial Bank for the financing of the 2023 Mack/Heil Dura Pack, Side Loader, Sanitation Truck. All voting yea, motion carried.

Authorize Mayor Graves to sign the MSDH Submittal Form for the MCWI Project with ARPA funding and any other documents regarding the resubmittal for this project

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Mayor Graves to sign the MSDH Submittal Form for the MCWI Project with ARPA funding and any other documents regarding the resubmittal for this project. All voting yea, motion carried.

Authorize Mayor Graves to sign a contract with Pepsi renewing the concession beverage services

Motion was made by Alderman Moore, seconded by Alderman Dear, to Authorize Mayor Graves to sign a contract with Pepsi renewing the concession beverage services. All voting yea, motion carried.

Authorize to go into closed session to discuss going into executive session for economic updates

Motion was made by Alderman Tanksley, seconded by Alderman Moore, to authorize to go into closed session to discuss going into executive session for economic updates. All voting yea, motion carried.

Authorize to go into executive session for economic updates

Motion was made by Alderman Tanksley, seconded by Alderman Moore, to authorize to go into executive session for economic updates. All voting yea, motion carried.

Authorize to come out of executive session

Motion was made by Alderman Tanksley, seconded by Alderman Moore, to authorize to come out of executive session. All voting yea, motion carried.

Mayor's Corner

Utility Billing

Mayor Graves advised the Board that we have been looking into some billing issues/concerns and would like to bring this information back to you at the next meeting.

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Tanksley, to adjourn. All voting yea, motion carried.

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Greg Graves, Mayor

ATTEST:

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Katie Harbin –City Clerk