

BE IT REMEMBERED that the Mayor and Board of Aldermen met on July 5, 2022, at 5:00 P.M., this being the regular recessed meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore (via phone), and Tanksley (arrived at executive session). Also present were: City Clerk Katie Harbin, City Attorney Ginger Miller, Police Chief Richard Chandler, Assistant Police Chief Matthew Defore, Deputy City Clerk Francis Johnson, Fire Chief Ethan Foresman, FLSE/PIO Chantay Rhone, Fire Inspector Brevin Holden, Building Official Jim Huestis, Office Clerk Jada Mayer, Parks Director Rob Boyd, Parks Supervisor Don Embrey, Utility Billing Supervisor Earnestine Cowan, Community & Tourism Development Director Jamie Sowell, Michelle Huestis, Michael Cathey, Brett Brown, and Joe Cooper.

Alderman Hale gave the invocation.

Approve Agenda

**City of Senatobia
Mayor and Board of Aldermen Agenda**

July 5, 2022
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Executive Session – Utility Personnel
5. Authorize Mayor Graves to sign an MOU with Tate County for the Joint Use and Operation of the E-911 Center
6. Discussion of Medical Cannabis Permit Fees – Alderman Moore
7. Department Head Reports

Consent Agenda

8. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on June 21, 2022
9. Approve Docket of Claims numbers: 24683 – 24908 for the total of \$774,174.90
10. Authorize Deputy City Clerk Francis Johnson to attend the Certified Municipal Clerks training class in Oxford, MS on October 19-21, 2022, also authorize to pay registration and travel expenses
11. Authorize City Clerk Katie Harbin and Deputy City Clerk Francis Johnson to attend the Winter Clerks Conference and Region IV IIMC Conference in Flowood, MS on December 13-16, 2022, also authorize to pay registration and travel expenses
12. Accept the resignation from Police Officer Gaston McCormick effective June 27, 2022
13. Accept the resignation from Police Officer Karmesha Richmond effective July 11, 2022
14. Authorize to promote Police Officer Andrew Stovall to Sergeant with a pay of \$20.00 per hour
15. Authorize to promote Police Officer Holden Greene to Sergeant with a pay of \$20.00 per hour
16. Authorize to give K9 Police Officer Daniel Mathias a raise of \$0.25 per hour for on call status

17. Authorize to move Police Officer James Marshal to P4 and give the on-call stipend for a total pay of \$18.50 per hour
18. Authorize to hire Trenton Grace in the Public Works Street Department with a rate of \$11.00 per hour, pending background and drug screening results
19. Authorize to give the full-time fire department employees a raise of \$0.25 per hour each
20. Authorize to purchase 3 2022 Ford Maverick trucks on State Contract for the Utility Departments
21. Authorize Mayor Graves to sign the MOU with Tate County for street repair, parking and improvements to French's Alley, as part as the City's Downtown Revitalization Project
22. Authorize to purchase office furniture for the new Police Department building from Mainline Office Products for a total of \$43,899.75, on state contract
23. Accept lowest and best quote from Lockett Pump and Well Service, Inc in the amount of \$35,511.93 for repairs to the ground storage tank on Matthews Drive
24. Authorize to accept the lowest and best quote for installing fence around the water tank/wells

Mayor's Corner

Dog Runs at Animal Shelter
Update on ball fields

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve the agenda as presented. All present voting yea, motion carried.

Authorize to go into Closed Session to discuss going into Executive Session for Utility Personnel

Motion was made by Alderman Simpson, seconded by Alderman Dear, to go into closed session to discuss going into Executive Session for Utility Personnel. All voting yea, motion carried.

Authorize to go into Executive Session for Utility Personnel

Motion was made by Alderman Simpson, seconded by Alderman Dear, to go into Executive Session for Utility Personnel. All voting yea, motion carried.

Come out of Executive Session for Utility Personnel

Motion was made by Alderman Hale, seconded by Alderman Simpson, to come out of Executive Session for Utility Personnel. All voting yea, motion carried.

Authorize to suspend Utility Department Meter Reader Kevin Crick

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, to suspend Utility Department Meter Reader Kevin Crick for three (3) days without pay, at a date to be determined by the Utility Billing Supervisor, for not following City Policy. All voting yea, motion carried.

Authorize to suspend Utility Department Meter Reader Wayne Hulette

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, to suspend Utility Department Meter Ready Wayne Hulette for three (3) days without pay, at a date to be determined by the Utility Billing Supervisor, for not following City Policy. All voting yea, motion carried.

Authorize Mayor Graves to sign an MOU with Tate County for the Joint Use and Operation of the E-911 Center

Mayor Graves asked if Police Chief Chandler was ok with the agreement.

Police Chief Chandler answered yes.

Alderman Hale asked if this was the same version that we've already seen.

Police Chief Chandler answered yes.

Motion was made by Alderman Hale, seconded by Alderman Tanksley, to authorize Mayor Graves to sign an MOU with Tate County for the Joint Use and Operation of the E-911 Center. All voting yea, motion carried.

Discussion of Medical Cannabis Permit Fees – Alderman Moore

Alderman Moore stated that from what he understood in the class, you have to have reasonable permit fees, reasonable with the other permit fees we already have in place. We looked at the State's beer license fee in comparison with the medical cannabis, and the medical cannabis is 13 times higher than their beer license is. The question is, can we charge 13, or even 10, times higher than what we charge for beer.

Mayor Graves stated that is a good question. Ginger and Katie are both trying to get some information.

Alderman Tanksley asked what the timeline is.

Mayor Graves answered I think we may have a little time.

Alderman Moore stated I think the State is issuing a permit temporary or contingent on the municipalities giving a permit.

Alderman Hale asked what our beer permit fee is.

Mayor Graves stated we are looking into that, it's a little gray right now.

Motion was made by Alderman Hale, seconded by Alderman Simpson, to table this item. All voting yea, motion carried.

Department Head Reports

Mayor Graves asked if any Department Heads had anything new going on, other than what was on their reports.

Animal Shelter Director Kris Robinson stated that the County and some volunteers are looking into getting A/C in the back for us.

Park Director Rob Boyd stated that he is looking into numbers for the artificial turf and sponsorships. We have been doing some repairs and getting ready for fall.

Mayor Graves asked if we were able to move forward with the artificial turf, when would you start it.

Rob Boyd answered typically right after May, the spring session.

Alderman Simpson asked Rob to walk the Board through the process of the closing out the concession. There is a lot of people, a lot of people buying stuff.

Rob Boyd answered that the concession manager assigns someone to close out, to print the report, count the drawer and make sure it matches up. Two people check the money and report, then it gets put into a deposit bag and locked up until the next day when it is taken to City Hall to be deposited and entered in the system. In the past I've expressed concerns about having a younger person in charge.

Consent Agenda

Mayor Graves went over each consent agenda item numbers 8 - 24, asked if anyone had any questions.

No questions were asked.

Motion was made by Alderman Dear, seconded by Alderman Hale, to approve the consent agenda as presented. All voting yea, motion carried

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on June 21, 2022

Motion was made by Alderman Dear, seconded by Alderman Hale, to approve the minutes from the regular Mayor and Board of Aldermen meeting on June 21, 2022. All voting yea, motion carried

Approve Docket of Claims numbers: 24683 – 24908 with a total of \$774,174.90

Motion was made by Alderman Dear, seconded by Alderman Hale, to approve Docket of Claim numbers 24683 - 24908 for a total of \$774,174.90. All voting yea, motion carried.

Authorize Deputy City Clerk Francis Johnson to attend the Certified Municipal Clerks training class in Oxford, MS on October 19-21, 2022, also authorize to pay registration and travel expenses

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize Deputy City Clerk Francis Johnson to attend the Certified Municipal Clerks training class in Oxford, MS on October 19-21, 2022, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize City Clerk Katie Harbin and Deputy City Clerk Francis Johnson to attend the Winter Municipal Clerks Conference and Region IV IIMC Conference in Flowood, MS on December 13-16, 2022, also authorize to pay registration and travel expenses

Motion was made by Alderman Dear, seconded by Alderman Hale to authorize City Clerk Katie Harbin and Deputy City Clerk Francis Johnson to attend the Winter Municipal Clerks Conference and Region IV IIMC Conference in Flowood, MS on December 13-16, 2022, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Accept the resignation from Police Officer Gaston McCormick effective June 27, 2022

Motion was made by Alderman Dear, seconded by Alderman Hale, to accept the resignation from Police Officer Gaston McCormick effective June 27, 2022. All voting yea, motion carried.

Accept the resignation from Police Officer Karmesha Richmond effective July 11, 2022

Motion was made by Alderman Dear, seconded by Alderman Hale, to accept the resignation from Police Officer Karmesha Richmond effective July 11, 2022. All voting yea, motion carried.

Authorize to promote Police Officer Andrew Stovall to Sergeant with a pay of \$20.00 per hour

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to promote Police Officer Andrew Stovall to Sergeant with a pay of \$20.00. All voting yea, motion carried.

Authorize to promote Police Officer Holden Greene to Sergeant with a pay of \$20.00 per hour

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to promote Police Officer Holden Greene to Sergeant with a pay of \$20.00. All voting yea, motion carried.

Authorize to give K9 Police Officer Daniel Mathias a raise of \$0.25 per hour for on call status

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to give K9 Police Officer Daniel Mathias a raise of \$0.25 per hour for on call status. All voting yea, motion carried.

Authorize to move Police Officer James Marshal to P4 and give the on-call stipend for a total of \$18.50 per hour

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to give Police Officer James Marshal to P4 and give the on-call stipend for a total of \$18.50 per hour. All voting yea, motion carried.

Authorize to hire Trenton Grace as a full-time employee in the Public Works Department at a rate of \$11.00 per hour, pending background and drug screening results

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to hire Trenton Grace as a full-time employee in the Public Works Department at a rate of \$11.00 per hour, pending background and drug screening results. All voting yea, motion carried

Authorize to give the full time Fire Department employees a raise of \$0.25 per hour each

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to give the full time Fire Department employees a raise of \$0.25 per hour each. All voting yea, motion carried.

Authorize to purchase 3 (three) Ford Maverick trucks on State Contract for the Utility Departments

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to purchase 3 (three) Ford Maverick trucks on State Contract for the Utility Departments. All voting yea, motion carried.

Authorize Mayor Graves to sign the MOU with Tate County for street repair, parking and improvements to French's Alley, as part of the City's Downtown Revitalization Project

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize Mayor Graves to sign the MOU with Tate County for street repair, parking and improvements to French's Alley, as part of the City's Downtown Revitalization Project. All voting yea, motion carried.

Authorize to purchase office furniture for the new Police Department building from Mainline Office Products for a total of \$43,899.75, on State Contract

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to purchase office furniture for the new Police Department building from Mainline Office Products for a total of \$43,899.75, on State Contract. All voting yea, motion carried.

Accept the lowest and best quote from Lockett Pump and Well Service, Inc., in the amount of \$35,511.93 for repairs to the ground storage tank on Mathews Drive

Motion was made by Alderman Dear, seconded by Alderman Hale, to accept the lowest and best quote from Lockett Pump and Well Service Inc., in the amount of \$35,511.93 for repairs to the ground storage tank on Mathews Drive. All voting yea, motion carried.

Authorize the lowest and best quote for installing fence around the water tank/wells

Motion was made by Alderman Dear, seconded by Alderman Hale to accept the lowest and best quote for installing fence around the water tank/wells. All voting yea, motion carried.

Mayor's Corner

Mayor Graves advised the Board that he spoke about the dog runs at the Animal Shelter and about the ball fields update during the Department Head reports. Mayor Graves advised the Board that he hopes to have information regarding redistricting at our next meeting or by the first meeting in August.

Mayor Graves also advised the Board that we will be sending them Ordinances for them to start reviewing.

Alderman Dear asked about Front Street, the Downtown Revitalization project. Alderman Dear stated that we haven't gotten a plan, nor has it been on the agenda to authorize us to advertise to get the project going.

Jamie Sowell responded that she has spoken with Kevin McLeod regarding this. Mrs. Sowell advised the Board that Kevin sent out a plan with dates and we didn't like or agree with them. Mayor Graves responded for Kevin to have the dates moved up. Mr. McLeod advised that we are waiting for the water and sewer line mapping.

Alderman Simpson stated I don't know if they've gotten too much work or what.

Alderman Simpson asked about the dog runs, Mayor you stated that the County now wants to try to use the old fence from Chromcraft and just hire labor?

Mayor Graves answered yes.

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Tanksley, to adjourn. All voting yea, motion carried.

Greg Graves, Mayor

ATTEST:

Katie Harbin –City Clerk