

BE IT REMEMBERED that the Mayor and Board of Aldermen met on May 2, 2023, at 5:00 P.M., this being the regular meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Clerk Katie Harbin, City Attorney Ginger Miller, Police Chief Richard Chandler, Assistant Police Chief Defore, Building Official Stephen Hodges, Fire Chief Ethan Foresman, Fire Inspector Brevin Holden, FLSE/PIO Chantay Rhone, Public Works Gas Supervisor David Cooke, Parks Director Rob Boyd, Joe Cooper, Stephanie Warren, Sam Henry, Michael Cathey, Willer Eppenger, Senatobia Historic Preservation Commissioner Earle Moore, Steven Sandridge, Wynn Vinson, and Thurman Caldwell.

Mayor Graves gave the invocation.

Approve Agenda

City of Senatobia
Mayor and Board of Aldermen Agenda
May 2, 2023
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Discussion of Bid Results for Sports Park Artificial Turf project
5. Authorize to get two appraisals for Joe Spahn's property adjacent to Gabbert Park
6. Adopt Fire Department SOPs
7. Department Reports

Consent Agenda

8. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on April 18, 2023
9. Approve Docket of Claims numbers: 28600 – 28812 for a total of \$1,145,016.36
10. Authorize Lt. Rushing to attend the Cell-Site Analysis on May 8-10, 2023 in Flowood, MS, also authorize to pay travel expenses (training if free)
11. Authorize to hire Kurt Mockridge as a full-time Meter Reader in the Public Works Department at a rate of \$13.00 per hour, pending background and drug screening results
12. Authorize to hire Braxton Taylor as a part-time Concession worker at the Sports Park
13. Authorize to accept the resignation of Lillian Murphree from the Animal Shelter
14. Authorize to hire Trace Mothershed as a temporary full-time Animal Shelter Technician at a rate of \$11.00 per hour, pending background and drug screening results
15. Authorize to hire Shayla Ederer as a full-time Animal Shelter Technician, at a rate of \$11.00 per hour, pending background and drug screening results
16. Appoint Mollie Spencer as a Senatobia Historic Preservation Commission Member (recommended by the SPHC)

17. Authorize Mayor Graves to sign the amended professional services contract with Janet Hawks as a consultant to assess the Utility Billing Procedures
18. Authorize to repair Meter Reader truck for an amount of \$6,463.00
19. Executive Session, Public Works and Utility Personnel

Motion was made by Alderman Moore, seconded by Alderman Simpson, to approve the agenda as presented. All present voting yea, motion carried.

Discussion of Bid Results for the Sports Park Artificial Turf Project

Mayor Graves went over the project information, the bid and the bond information that is funding the project. Mayor Graves advised the Board that the Bond advisor called late this afternoon and recommended that we tabled this item for now, until he does more research and figuring to make sure we will have enough funds. The bids are more than what we initially thought they would be.

Motion was made by Alderman Simpson, seconded by Alderman Dear, to table this item for more research on the project costs, verify bid information and information from the bond advisor on this project. All present voting yea, motion carried.

Authorize to get two appraisals for Joe Spahn's property adjacent to Gabbert Park

Mayor Graves advised the Board that Mr. Spahn contacted him to let him know that his property would be available to purchase and wanted the City to have the opportunity if we wished. This is the property adjacent to Gabbert Park. The Downtown project funds could pay for this if we decided to purchase.

Motion was made by Alderman Dear, seconded by Alderman Hale, to authorize to get two appraisals for Mr. Spahn's property that is located adjacent to Gabbert Park. All present voting yea, motion carried.

Adopt Fire Department SOP's

Fire Chief Ethan Foresman presented the recommended amended SOP's for the Fire Department and went over the changes with the Mayor and Board of Aldermen.

Alderman Simpson asked about the process of the physical testing requirements, if these changes would negatively affect the older firemen we have on staff.

Fire Chief Foresman answered no sir. There are no physical requirements that the current staff would not be able to meet.

Motion was made by Alderman Moore, seconded by Alderman Hale, to adopt the Fire Department SOP's as presented. All present voting yea, motion carried.

Department Reports

Mayor Graves advised the Board that they all have Department reports and asked the Board if they had any questions for any of the Department Heads.

No questions were asked.

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 8-18, asked if anyone had any questions.

No questions asked.

Motion was made by Alderman Dear, seconded by Alderman Moore, to approve the consent agenda as presented. All voting yea, motion carried.

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on April 18, 2023

Motion was made by Alderman Dear, seconded by Alderman Moore, to approve the Minutes from the Regular Mayor and Board of Aldermen Meeting on April 18, 2023. All voting yea, motion carried.

Approve Docket of Claims numbers: 28600 - 28812 for a total of \$1,145,016.36

Motion was made by Alderman Dear, seconded by Alderman Moore, to approve the Docket of Claim numbers 28600 - 28812 for a total of \$1,145,016.36. All voting yea, motion carried.

Authorize Lt. Rushing to attend the Cell-Site Analysis on May 8-10, 2023, in Flowood, MS, also authorize to pay travel expenses (training if free)

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize Lt. Rushing to attend the Cell-Site Analysis on May 8-10, 2023, in Flowood, MS, also authorize to pay travel expenses. All voting yea, motion carried.

Authorize to hire Kurt MocKridge as a full-time Meter Reader in the Public Works Department at a rate of \$13.00 per hour, pending background and drug screening results

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize to hire Kurt MocKridge as a full-time Meter Reader in the Public Works Department at a rate of \$13.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize to hire Braxton Taylor as a part-time Concession worker at the Sports Park

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize to hire Braxton Taylor as a part-time Concession worker at the Sports Park. All voting yea, motion carried.

Authorize to accept the resignation of Lillian Murphree from the Animal Shelter

Motion was made by Alderman Dear, seconded by Alderman Moore, authorize to accept the resignation of Lillian Murphree from the Animal Shelter. All voting yea, motion carried.

Authorize to hire Trace Mothershed as a temporary full-time Animal Shelter Technician at a rate of \$11.00 per hour, pending background and drug screening results

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize to hire Trace Mothershed as a temporary full-time Animal Shelter Technician at a rate of \$11.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize to hire Shayla Ederer as a full-time Animal Shelter Technician, at a rate of \$11.00 per hour, pending background and drug screening results

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize to hire Shayla Ederer as a full-time Animal Shelter Technician, at a rate of \$11.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Appoint Mollie Spencer as a Senatobia Historic Preservation Commission Member (recommended by the SPHC)

Motion was made by Alderman Dear, seconded by Alderman Moore, to appoint Mollie Spencer as a Senatobia Historic Preservation Commission Member (recommended by the SPHC). All voting yea, motion carried.

Authorize Mayor Graves to sign the amended professional services contract with Janet Hawks as a consultant to assess the Utility Billing Procedures

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize Mayor Graves to sign the amended professional services contract with Janet Hawks as a consultant to assess the Utility Billing Procedures. All voting yea, motion carried.

Authorize to repair Meter Reader truck for an amount of \$6,463.00

Motion was made by Alderman Dear, seconded by Alderman Moore, to Authorize to repair Meter Reader truck for an amount of \$6,463.00. All voting yea, motion carried.

Authorize to go into closed session to discuss going into executive session for Public Works and Utility Personnel

Motion was made by Alderman Tanksley, seconded by Alderman Simpson, to authorize to go into closed session to discuss going into executive session for Public Works and Utility Personnel. All voting yea, motion carried.

Authorize to go into executive Session for Public Works and Utility Personnel

Motion was made by Alderman Hale, seconded by Alderman Tanksley, to authorize to go into executive session for Public Works and Utility Personnel. All voting yea, motion carried.

Authorize to move Public Works Director Jeff Rich to a Street Department employee in the Public Works Department and decrease the pay to \$18.02 per hour

Motion was made by Alderman Moore, seconded by Alderman Simpson, to authorize to move Jeff Rich from Public Works Director to a Street Department employee in the Public Works Department with a decrease in pay to \$18.02 per hour, for work quality and performance. All voting yea, motion carried.

Authorize to make Public Works Gas Supervisor David Cooke the Interim Public Works Director with a 15% increase in pay for as long as he is Interim Public Works Director

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to make Public Works Gas Supervisor David Cooke the Interim Public Works Director with a 15% increase in pay for as long as his is Interim Public Works Director. All voting yea, motion carried.

Authorize to move Earnestine Cowans from Utility Billing Supervisor to an Office Clerk in the Court Department with a decrease in pay to \$16.00 per hour

Motion was made by Alderman Moore, seconded by Alderman Simpson, to authorize to move Earnestine Cowans from Utility Billing Supervisor to an Office Clerk in the Court Department with a decrease in pay to \$16.00 per hour, for work quality and performance. All voting yea, motion carried.

Authorize to advertise for the open Utility Billing Supervisor position

Motion was made by Alderman Dear, seconded by Alderman Moore, to authorize to advertise for the open Utility Billing Supervisor position. All voting yea, motion carried.

Authorize to come out of executive session

Motion was made by Alderman Tanksley, seconded by Alderman Moore, to authorize to come out of executive session. All voting yea, motion carried.

Recess

Motion was made by Alderman Simpson, and seconded by Alderman Hale, to recess to May 16, 2023, at 5pm. All voting yea, motion carried.

Greg Graves, Mayor

ATTEST:

Katie Harbin –City Clerk