

BE IT REMEMBERED that the Mayor and Board of Aldermen met on May 3, 2022, at 5:00 P.M., this being the regular recessed meeting time. Mayor Greg Graves called the meeting to order and the following Aldermen were present: Dear, Hale, Moore, Simpson and Tanksley. Also present were: Katie Harbin, City Clerk; Ginger Miller, City Attorney; Police Chief Richard Chandler; Matt Defore, Assistant Police Chief; Ethan Foresman, Fire Chief; Chantay Rhone, FLSE/PIO; Brevin Holden, Fire Inspector; Jeff Rich, Public Works Director; Rob Boyd, Parks Director; Don Embry, Parks Department; Francis Johnson, Deputy City Clerk; Kris Robinson, Interim Animal Shelter Director; Toby Sanford, GTPDD, David Alexander, GTPDD, and Meg Ross.

Mayor Graves gave the invocation.

Approve Agenda

**City of Senatobia**  
**Mayor and Board of Aldermen Agenda**  
May 3, 2022  
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Discussion for Redistricting with Tony Sanford, GTPDD
5. Adopt Resolution Finding and Determining that the Resolution Declaring the Intention of the Mayor and Board of Aldermen of the City of Senatobia, Mississippi, to issue General Obligation Bonds of the City for Sale to the Mississippi Development Bank, all in an Aggregate Principal Amount not to exceed Four Million Dollars (\$4,000,000) Adopted on the 22<sup>nd</sup> Day of March 2022, was duly published as required by law; That no sufficient protest against the Issuance of the Bonds or Bond Described in said Resolution has been filed by the Qualified Electors; and Authorizing the Issuance of said Bonds or Bond
6. Department Head Reports

**Consent Agenda**

7. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on April 19, 2022
8. Approve Docket of Claims numbers: 23816 – 23972 for a total of \$441,078.35
9. Authorize to pay Contractor's Payment Application # 1 to W.R. Rice Construction Co., Inc., in the amount of \$44,252.42 for the Cemetery Project materials
10. Authorize to pay travel reimbursement to Hardy Wilcor, Utility Meter Reader, for mileage in the amount of \$155.61
11. Authorize to pay Invoice M118-106 from Elliott & Britt Engineering, P.A., in the amount of \$923.25 for planning/engineering services
12. Authorize to pay Invoice R118-086 from Elliott & Britt Engineering, P.A., in the amount of \$3,337.75 for the Scott and Main Street Intersection project
13. Authorize to accept a payment from the American Kidney Fund in the amount of \$1,567.08 on behalf of Annette Freeman, also authorize to send the funds to Annette Freeman

14. Authorize School Resource Officer Steelandt to attend the MASRO (Mississippi Association School Resource Officers) 2022 Training Conference, MS on July 9 - 10, 2022 in Biloxi, MS, also authorize to pay registration and travel expenses (was previously authorized but need to add days)
15. Authorize Fire Chief Foresman and FLSE/PIO Chantay Rhone to attend the Chief's Firefighter Conference in Vicksburg, MS on June 2 – 5, 2022, also authorize to pay registration and travel expenses
16. Authorize to hire Derrick Booth as a full-time certified Police Officer at a rate of P4 (\$18.25/hr), pending background and drug screening results
17. Authorize to hire Michael Logan as a certified part time Police Officer at a rate of \$15.00 per hour
18. Authorize to change the pay of Dispatcher Kimberly McNatt from \$14.00 to \$15.00 per hour
19. Authorize to change the pay of Dispatcher Lee Ann Caffery from \$14.00 to \$15.00 per hour
20. Authorize to change the pay of Dispatcher Chloe Way from \$14.00 per hour to \$13.00 per hour (was mistakenly given a higher rate)
21. Authorize to hire Austin Brown as a fulltime uncertified Firefighter in the Fire Department, at \$11.00 per hour, pending background and drug screening results
22. Authorize to hire Owen Gayden as part-time Concession worker in the Parks Department
23. Authorize to hire Stuart Angle as a part-time Field Worker in the Parks Department
24. Accept Mildred Lesure's resignation as City Public Defender effective May 30, 2022
25. Amend Employee Handbook for Light Duty policy
26. Amend Employee Handbook for Annual Physical Exam Policy
27. Authorize Mayor Graves to sign the Easement and Construction Agreement with MDOT for the Hwy 51 Roundabout project
28. Authorize Mayor Graves to sign a Resolution applying for Emergency Road and Bridge (ERBR) funding for the Bridge on Crossover Road
29. Approve Supplemental Agreement No. 1 and Change Order No. 1 for the Bethesda Cemetery Fence project
30. Authorize to approve the lowest and best bid from Eubank Construction Co., Inc., in the amount of \$1,749,693.50 (with \$166,341.50 being the cities portion) for the Highway 51 Roundabout project, contingent upon approval by the Mississippi Transportation Commission
31. Authorize to purchase a new Knuckleboom truck from Rivercity in the amount of \$187,750.00, as an emergency purchase
32. Authorize to finance the purchase of a new Knuckleboom truck with Government Capital at an interest rate of 4.348% for a 36-month term, authorizing Mayor Graves to sign the Resolution regarding the purchase, as an emergency purchase

### **Mayor's Corner**

Radio Read Meters, ARPA funds

Shands Bottom Rd Railroad  
Artificial Turf

Motion was made by Alderman Moore, seconded by Alderman Simpson, to approve the agenda as presented. All voting yea, motion carried.

Discussion for Redistricting with Toby Sanford, GTPDD

Mayor Graves introduced Toby Sanford with GTPDD and asked him to give the Board and himself an overview of his services and a timeline.

Toby Sanford with GTPDD passed out information regarding the benchmark for 2020 and went over the redistricting services he provides. Mr. Sanford stated by a taking a glance at the wards and numbers, it appears that Ward 4 needs to give up about 300 people with 150 going to Ward 1 and 150 going to Ward 2. Mr. Sanford advised the Mayor and Board of Aldermen that he has a fixed fee of \$7,500, plus up to \$1,200 for travel. In this fee it provides you with three plans to choose from. Toby Sanford stated that we can do work sessions, we can sit down and go block by block to get it right. Mr. Sanford stated that this process is done by census block. The census blocks are usually cut up by roads, creeks, power lines, etc, things you can see from the air. Mr. Sanford went over the guidelines and criteria that they go by and use.

Alderman Hale stated he'd definitely like to see 3 plans.

Toby Sanford stated that it's possible he could do 3 plans in a couple of hours when he gets all of the needed information. Mr. Sanford stated you don't have to rush to get it done, but you don't want to sit on it either.

Mayor Graves asked if we could do the redistricting without changing Ward 3.

Toby Sanford answered yes, I believe we wouldn't need to touch Ward 3.

GTPDD CONTRACT  
NO. 312750  
CITY OF SENATOBIA  
REAPPORTIONING

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, entered into as of the 3rd day of May, 2022, by and between the CITY OF SENATOBIA, MADISON COUNTY, MISSISSIPPI, (herein called the "Local Government") and the GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT (herein called the "GTPDD") WITNESSETH THAT:

WHEREAS, the Local Government desires to engage the GTPDD to render certain technical or professional services, hereafter described:

NOW, WHEREFORE, the parties hereto do mutually agree as follows:

1. Employment of GTPDD

The Local Government hereby agrees to engage the GTPDD and the GTPDD hereby agrees to provide the services hereinafter described.

2. Scope of Services

The GTPDD will furnish all personnel to perform the services described in the "Scope of Services," which is attached hereto and made a part hereof by reference.

3. Period of Performance

The GTPDD will undertake performance of the services referred to in "Scope of Services," with the period beginning upon approval by the Local Government and will continue such services until the plan has received final approval by the Department of Justice or until such time that all legal action has been exhausted.

GTPDD CONTRACT NO.

4. Termination for Convenience of the GTPDD

The GTPDD may terminate this Contract at any time by giving written notice to the Local Government of such termination. If this Contract is terminated by the GTPDD as provided herein, the Local Government will be reimbursed equal to its contribution, less any costs actually incurred by the GTPDD which are directly attributable to the services covered by this Contract.

5. Termination for Convenience of the Local Government

The Local Government may terminate this Contract at any time by giving written notice to the GTPDD of such termination. If this Contract is terminated by the Local Government as provided herein, the GTPDD will be reimbursed equal to work performed by the GTPDD which is directly attributable to the services covered by this Contract.

6. Changes

This contract may be altered from time to time with the approval of both the parties. Such changes, including any increase or decrease in the amount of the Local Government's contribution, shall be incorporated in written amendments to this Contract.

7. Interest of Members of Local Government

No officer, member, or employee of the Local Government who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision relating to this Contract which affects his personal interest or the interest of any corporation, partnership, or association in which he is directly or indirectly interested.

GTPDD CONTRACT NO.

8. Compensation

The work compensation covers up to three alternate plans, in a maximum of three separate sessions with the Board, for a fixed price of \$7,500. Each additional plan, beyond the original three plans, will have a cost of additional \$2,500. If Preclearance is required by DOJ an additional \$2,500 will be added.

Clerical	No Charge
Copying	No Charge
In State Travel	\$1,200.00

9. Local Government Cooperation

The Local Government hereby agrees that its officials and employees will cooperate with the GTPDD in the discharge of its responsibility under this Contract and will be available for consultation at such times as may be mutually agreeable to both parties. The Local Government shall make available to the GTPDD or its designated agents, all data, records, reports, maps, or other information as are existing, available, and necessary for carrying out this Contract.

10. Products of this Contract

It is understood and acknowledged by the Local Government that the GTPDD shall retain ownership of all work products it develops as necessary to produce the items which the GTPDD is required to produce for the Local Government under this Agreement. Such work products shall include, but shall not necessarily be limited to, computer disks, research materials, working papers and other internal documents. The Local Government shall have full right and title to all products delivered to the Local Government by the Planning District under this Agreement.

GTPDD CONTRACT NO.

IN WITNESS WHEREOF, the GTPDD and the Local Government have executed this Agreement as of this date first above written.

ATTEST:

GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT



  
RUPERT L. "Rudy" JOHNSON  
EXECUTIVE DIRECTOR

ATTEST:

CITY OF SENATOBIA, MISSISSIPPI



  
MAYOR, CITY OF SENATOBIA



GTPDD CONTRACT NO.

EXHIBIT A  
SCOPE OF SERVICES

Golden Triangle Planning and Development District (hereinafter called GTPDD) shall prepare a districting plan for the City of Senatobia.

The proposed plan shall meet the requirements of Section 5 of the Voting Rights Act of 1965 and the State of Mississippi. The GTPDD shall perform all tasks necessary for the development of a districting plan working closely with the Board of Aldermen and the City Attorney. GTPDD shall present the proposed districting plan(s) at all necessary public hearings.

Upon completion of the proposed plan it will be turned over to the City Attorney for submission to the Justice Department if needed. The GTPDD shall work with the Justice Department to answer any questions and shall serve as a liaison between the City and the Justice Department if needed. A detailed breakdown of proposed services are as follows:

**PHASE I**  
**Determine if Reapportioning is Needed**

- Obtain existing ward lines from the City
- Place city district lines on GTPDD's Geographic Information System (Computerized Mapping System)
- GTPDD reviews ward boundaries and demographics to determine population variance by ward
- If the variance is higher than that allowed by Department of Justice (no more than 10% variance top to bottom) then reapportioning is needed

Cost Phase I: No Charge for this Service

**PHASE II****Initiate Reapportioning Effort****Begin the Project**

- GTPDD will meet with the Board of Aldermen and explain reapportioning procedure
- Develop criteria, acceptable to the Board based on the Department of Justice guidelines, to guide reapportioning process
- Develop resolution establishing reapportioning guidelines
- Determine which wards require major changes

**Citizen Participation**

- GTPDD will explain Department of Justice requirements if needed
- Provide public hearing notices
- GTPDD will assist in holding public hearings
- Record and document citizen participation to comply with Department of Justice (DOJ) regulations

**Re-Draw District Boundaries**

- Discuss possibilities of potential change with the Board of Aldermen
- Based on the city's needs, begin changing district lines on GTPDD's GIS computerized mapping system
- Develop a proposed plan to comply with one-person, one-vote principle, Department of Justice and State regulations
- Present proposal to the Board
- Hold public hearing
- Assist the City with adoption of the plan in accordance with all applicable regulations

**Submission of Proposal to Department of Justice if preclearance is needed**

- Develop checklist for the City Attorney
- Work with City Attorney on submittal procedure
- Provide required attachments
- Review submittal document for adequacy
- Assist attorney in submitting proposed plan to Department of Justice for review
- Answer questions and provide additional information to DOJ regarding submittal

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**Preclearance of Plan (Approval) from Department of Justice if preclearance is needed**

- DOJ has 60 days to review submittal document
- Approval is automatic if not acted on by DOJ within 60 days
- If substantial questions are asked by DOJ, the "Clock" is extended 60 additional days
- Maximum time for review by DOJ is 120 days

**PHASE III****Court Action (If Necessary)**

- Defend reapportioning plan
- Provide information requested by court
- Testify as expert witness for the City, utilizing hourly charge as agreed upon by both the parties
- Work with City Attorney to assist in litigation.

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Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Mayor Graves to sign a contract with Golden Triangle Planning and Development District (GTPDD) for redistricting services. All voting yea, motion carried

RESOLUTION STATING THE GUIDELINES AND CRITERIA GOVERNING THE PROPOSED BOUNDARY CHANGES FOR WARDS IN THE CITY OF SENATOBIA

WHEREAS, the City of Senatobia, Mississippi intends to adopt a plan to assure that its election boundaries are in compliance with the U.S. Department of Justice regulations, and WHEREAS, the City of Senatobia, Mississippi intends to assure that there is not a dilution of the minority voting strength in the city, and Whereas, the City of Senatobia, Mississippi intends to assure one-man, one vote in future elections, NOW, THEREFORE, BE IT RESOLVED, that the City of Senatobia and the Board of Alderman adopt the following guidelines and criteria in the redistricting of its ward boundaries:

- 1. The difference in the population between the least populous and the most populous districts shall not exceed ten percent (10%) of the ideal population for all districts (one man one vote). 2. The proposed plan shall be established in a manner that insures fair and effective representation of all minority groups residing in the city in compliance with Sections 2 and 5 of the Voting Rights Act and all other applicable federal and state laws. 3. District lines shall keep intact communities with established ties of common interest and association, whether historical, racial, economic, ethnic, religious or other. 4. Each district shall be contiguous. 5. Each district shall be as compact as possible. 6. Incumbents shall be separated into individual districts to the extent practicable, but only if such action does not affect adherence to the primary criteria stated herein. 7. Public input will be considered by the Board in development of the final plan.

Dated this the 3rd day of May, 2022.



ATTEST: By [Signature]

CITY OF SENATOBIA, MISSISSIPPI By: [Signature] Mayor, City of Senatobia

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to adopt the Resolution Stating the Guidelines and Criteria Governing the Proposed Boundary Changes for Wards in the City of Senatobia. All voting yea, motion carried

Adopt Resolution Finding and Determining that the Resolution Declaring the Intention of the Mayor and Board of Aldermen of the City of Senatobia, Mississippi, to issue General Obligation Bonds of the City for Sale to the Mississippi Development Bank, all in an Aggregate Principal Amount not to exceed Four Million Dollars (\$4,000,000) Adopted on the 22nd Day of March 2022, was duly published as required by law; That no sufficient protest against the Issuance of the Bonds or Bond Described in said Resolution has been filed by the Qualified Electors; and Authorizing the Issuance of said Bonds or Bond

The Mayor and the Board of Aldermen of the City of Senatobia, Mississippi (the "**Governing Body**"), acting for and on behalf of the City of Senatobia, Mississippi (the "**City**") took up for consideration the matter of providing financing for certain capital improvements of the City. After a discussion of the subject, Alderman Dear offered and moved the adoption of the following resolution:

**RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SENATOBIA, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000) ADOPTED ON THE 22ND DAY OF MARCH, 2022, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO SUFFICIENT PROTEST AGAINST THE ISSUANCE OF THE BONDS OR BOND DESCRIBED IN SAID RESOLUTION HAS BEEN FILED BY THE QUALIFIED ELECTORS; AND AUTHORIZING THE ISSUANCE OF SAID BONDS OR BOND.**

**WHEREAS**, the Governing Body, acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

1. Heretofore, on the 22nd day of March 2022, the Governing Body adopted a certain resolution entitled "**RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF SENATOBIA, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000) TO RAISE MONEY FOR THE PURPOSE OF (A) CONSTRUCTING, IMPROVING, OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS, OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; (B) CONSTRUCTING BRIDGES AND CULVERTS; (C) PURCHASING MACHINERY AND EQUIPMENT WHICH HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS; AND (D) FOR OTHER AUTHORIZED PURPOSES UNDER SECTIONS 21-33-301 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING THE COSTS OF BORROWING; DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES**" (the "**Intent Resolution**") indicating its intent to (a) issue general obligation bonds of the City, in one or more series, pursuant to Sections 21-33-301 et seq., Mississippi Code of 1972, as amended and/or supplemented from time to time (the "**City Bond Act**") and/or (b) issue a general obligation bond of the City, in one or more series, to be sold to the Mississippi Development Bank pursuant to the City Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended and supplemented from time to time (the "**Bank Act**") and together with the City Bond Act, the "**Act**"), all in a total aggregate principal amount not to exceed Four Million Dollars (\$4,000,000),

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as authorized by the Act for the purposes of providing funds for the Project (as defined herein), and fixed 4:00 o'clock p.m. on May 3, 2022, as the date and hour for any protest to be made and filed against the issuance of such general obligation bonds and/or general obligation bond as described in the Intent Resolution.

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Tate Record*, a newspaper published in and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to May 3, 2022, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on April 6, 13, 20 and 27, 2022, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. On or prior to the hour of 4:00 o'clock p.m. on May 3, 2022, no written protest against the issuance of such general obligation bonds and/or general obligation bond as described in the Intent Resolution, had been filed or presented by qualified electors of the City with the City Clerk of the City (the "**City Clerk**") in her office located in City Hall.

4. The Governing Body did meet at 5:00 o'clock p.m. on May 3, 2022, wherein it was reported that no written protest against the issuance of the bonds and/or general obligation bond as described in the Intent Resolution had been filed with the City Clerk of the City in her office located in City Hall on or prior to the hour of 4:00 o'clock p.m. on May 3, 2022.

5. The Governing Body does hereby find, determine and adjudicate that no protest against the issuance of the bonds and/or general obligation bond as described in the Intent Resolution has been duly filed.

6. The Governing Body is now authorized and empowered by the provisions of the Act and other applicable laws of the State of Mississippi, to issue general obligation bonds of the City, in one or more series, and/or a general obligation bond of the City for sale to the Mississippi Development Bank, in one or more series, all as described in the Intent Resolution, in a total aggregate principal amount of not to exceed \$4,000,000 without any election on the question of the issuance thereof at any time within a period of two (2) years after May 3, 2022.

7. The amount of the general obligation bonds and/or general obligation bond so proposed to be issued, when added to the outstanding indebtedness of the City, will not exceed any constitutional or statutory limitation of indebtedness.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:**

**SECTION 1.** That the Governing Body is now authorized and empowered by the Act to issue (a) general obligation bonds (the "**Bonds**"), in one or more series, pursuant to the City Bond Act, and/or (b) a general obligation bond of the City, in one or more series, to be sold to the Mississippi Development Bank (the "**City Bond**") pursuant to the Act, all in the maximum aggregate principal amount of not to exceed Four Million Dollars (\$4,000,000), as described in the Intent Resolution, for the purpose set forth therein, including, but not limited to (a)



constructing, improving, or paving streets, sidewalks, driveways, parkways, walkways, or public parking facilities, and purchasing land therefor; (b) constructing bridges and culverts; (c) purchasing machinery and equipment which have an expected useful life in excess of ten (10) years; and (d) for other authorized purposes under the City Bond Act, including paying the costs of borrowing (together (a) through (d) constitute, the "**Project**").

**SECTION 2.** The Bonds and/or the City Bond may be issued in one or more series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated pro tanto to the extent the City on or prior to September 1 of that year has transferred money to the bond fund of the Bonds and/or the City Bond, as applicable, or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the Bonds and/or the City Bond, as applicable, due during the ensuing fiscal year of the City, in accordance with the provisions of the bond resolution adopted by the Governing Body in connection with the issuance of the Bonds and/or the City Bond.

**SECTION 3.** The Bonds and/or the City Bond shall be issued and offered for sale in accordance with the further orders and directions of this Governing Body.

[Remainder of Page Left Blank Intentionally]

Alderman Simpson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Aldersperson Adam Moore	voted: "Aye"
Aldersperson Larry Simpson	voted: "Aye"
Aldersperson Kevin Dear	voted: "Aye"
Aldersperson Allen Tanksley	voted: "Aye"
Aldersperson Brian Hale	voted: "Aye"

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 3rd day of May 2022.

  
\_\_\_\_\_  
MAYOR

ATTEST:   
\_\_\_\_\_  
CITY CLERK

EXHIBIT A
PROOF OF PUBLICATION OF INTENT RESOLUTION

63915811.v1

RECEIVED
APR 28 2022
BY: JM

Affidavit of Publication

STATE OF MISSISSIPPI
COUNTY OF TATE

Shirley Trimm, being duly sworn, says:

That she is General Manager of the Tate Record, a newspaper of general circulation, printed and published in Senatobia, Tate County, Mississippi; that the public copy of which is attached hereto, was published in newspaper on the following dates:

April 6, 2022
April 13, 2022
April 20, 2022
April 27, 2022

That said newspaper was regularly issued and that those dates.
SIGNED:

Shirley Trimm
General Manager

Subscribed to and sworn to me this 27 day of April, 2022.

Stephanie D. Dees
Stephanie Dees, Notary Public, Grenada County, Missis

My commission expires: July 22, 2023

810 - Bid Notices

NOTICE OF RESOLUTION OF INTENT

The Mayor and the Board of Aldermen of the City of Senatobia, Mississippi (the "Governing Body"), acting for and on behalf of the City of Senatobia, Mississippi (the "City") took up for consideration the matter of providing financing for certain capital improvements of the City, and after a discussion of the subject matter, the following resolution was presented for consideration:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF SENATOBIA, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS (\$4,000,000) TO RAISE MONEY FOR THE PURPOSE OF (A) CONSTRUCTING, IMPROVING, OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS, OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; (B) CONSTRUCTING BRIDGES AND CULVERTS; (C) PURCHASING MACHINERY AND EQUIPMENT WHICH HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS; AND (D) FOR OTHER AUTHORIZED PURPOSES UNDER SECTIONS 21-33-301 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING THE COSTS OF BORROWING; DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES. WHEREAS, the Governing Body, acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

1. The City is authorized by Sections 21-33-301 et seq., Mississippi Code of 1972, as amended and/or supplemented from time to time (the "City Bond Act") to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (a) constructing, improving, or paving streets, sidewalks, driveways, parkways, walkways, or public parking facilities, and purchasing land therefor; (b) constructing bridges and culverts; (c) purchasing

debt, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of all taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City.

8. There has been no increase in said bonded and floating general obligation indebtedness of the City since March 1, 2022.

9. It is necessary for the health and well-being of the citizens of the City and it would be in the best interest of the City for the Governing Body to provide financing for the costs of the Project by borrowing money through the issuance of the Bonds and/or the City Bond, all in accordance with the Act and other applicable laws of the State.

10. The Governing Body is authorized and empowered by the Act and other applicable laws of the State to issue the Bonds and/or the City Bond for the purposes as hereinafter set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

11. The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds and/or the City Bond which it intends to reimburse itself with the proceeds of the Bonds and/or the City Bond and the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds and/or the City Bond in anticipation of the issuance of the Bonds and/or the City Bond is made pursuant to Department of Treasury Regulation Section 1.150-2 (the "Reimbursement Regulations"). The Project for which such expenditures are made is the same as described herein. The maximum principal amount of debt expected to be issued for the Project is the amount herein set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to issue and sell the Bonds and/or the City Bond, in one or more tax-exempt or taxable series, in the total principal amount not to exceed Four Million Dollars (\$4,000,000).

SECTION 2. The Bonds and/or the City Bond are to be issued to raise money for the purpose of financing the Project in accordance with the Act and other applicable laws of the State.

SECTION 3. The Bonds and/or the City Bond may be issued in one or more tax-exempt or taxable series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated pro tanto to the extent the City on or prior to September 1 of that year has transferred money to the bond fund of the Bonds and/or the

with the proceeds of the Bonds and/or the City Bond upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds and/or the City Bond in anticipation of the issuance of the Bonds and/or the City Bond is made pursuant to the Reimbursement Regulations. The Project for which such expenditures are made is the same as described herein. The maximum principal amount of debt expected to be issued for the Project is the amount herein set forth.

SECTION 8. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman Dear made the motion and Alderman Hale seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows: Alderperson Adam Moore voted: Aye Alderperson Larry Simpson voted: Aye Alderperson Kevin Dear voted: Aye Alderperson Allen Tanksley voted: Aye Alderperson Brian Hale voted: Aye

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 27th day of March 2022.

/s/ Greg Graves MAYOR
/s/ Katie Harbin CITY CLERK

Published: April 6, 2022 April 13, 2022 April 20, 2022 April 27, 2022

RECEIVED APR 28 2022

Affidavit of Publication

STATE OF MISSISSIPPI COUNTY OF TATE

Shirley Trimm, being duly sworn, says:

That she is General Manager of the Tate Record, a newspaper of general circulation, printed and published in Senatobia, Tate County, Mississippi; that the public copy of which is attached hereto, was published in newspaper on the following dates:

April 6, 2022
April 13, 2022
April 20, 2022
April 27, 2022

That said newspaper was regularly issued and circulates on those dates.

SIGNED:

Shirley Trimm General Manager

Subscribed to and sworn to me this 27 day of April, 2022.

Stephanie Dees, Notary Public, Grenada County, Mississippi

My commission expires: July 22, 2023

SECTION 1. The City of Senatobia, Mississippi, is authorized to issue and sell... machinery and equipment which have an expected useful life in excess of ten (10) years; and (d) for other authorized purposes under the City Bond Act...

debtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of all taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City.

with the proceeds of the Bonds and/or the City Bond upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds and/or the City Bond is made pursuant to the Reimbursement Regulations. The Project for which such expenditures are made is the same as described herein.

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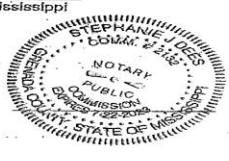
Stephanie Dees, Notary Public, Grenada County, Mississippi

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with the proceeds of the Bonds and/or the City Bond upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds and/or the City Bond is made pursuant to the Reimbursement Regulations. The Project for which such expenditures are made is the same as described herein.



Mayor Graves asked if anyone in the audience was here regarding the no protest, resolution.

No one spoke up.

Mayor Graves stated that we've advertised this in the paper four times, according to State Statute, and we have not received any written or implied protest to this resolution for a bond.

Motion was made by Alderman Dear, seconded by Alderman Simpson, to adopt the Resolution Finding and Determining that the Resolution Declaring the Intention of the Mayor and Board of Aldermen of the City of Senatobia, Mississippi, to issue General Obligation Bonds of the City for Sale to the Mississippi Development Bank, all in an Aggregate Principal Amount not to exceed Four Million Dollars (\$4,000,000) Adopted on the 22<sup>nd</sup> Day of March 2022, was duly published as required by law; That no sufficient protest against the Issuance of the Bonds or Bond Described in said Resolution has been filed by the Qualified Electors; and Authorizing the Issuance of said Bonds or Bond. All voting yea, motion carried.

#### Department Head Reports

Mayor Graves introduced Kris Robinson, Interim Animal Shelter Director, to the Board.

Interim Animal Shelter Director Kris Robinson went over the monthly report with the Board, spoke about updates and things going on. Ms. Robinson stated that they have been doing well getting animals adopted out. That is her goal, to get them adopted and out of the shelter as soon as possible. Ms. Robinson stated that she has spoken with Cole, Tate County, and would also like to ask the Board the same request she proposed to him. Ms. Robinson asked the Board if they would fund an additional \$5,000 in the Animal Shelter budget, for food, if the County agrees to provide \$5,000 also. Ms. Robinson stated she would rather ask the public for donations for things needed other than food for the animals. The Board all agreed. Kris Robinson told the Mayor and Board that she appreciates the help.

Mayor Graves stated everything has been looking better at and for the shelter. I've seen lots of positive things on social media for the shelter.

Alderman Hale stated he appreciates it; he hears good things regarding the Animal Shelter.

Motion was made by Alderman Moore and seconded by Alderman Hale, to provide \$5,000 to the Animal Shelter budget for animal food, contingent on Tate County also agreeing to provide an additional \$5,000. All voting yea, motion carried.

Public Works Director Jeff Rich went over his monthly report. Mr. Rich stated they have also been helping to get ready for the Five Star City Festival. They will be doing street sweeping this week.

Police Chief Chandler went over his monthly report. Chief Chandler stated he is asking for one full time and one part time new hires. Chief Chandler mentioned to the Board that he has been researching electric vehicles, seeing how gas is so expensive right now.

Mayor Graves asked Chief Chandler if Jamie Sowell has mapped out everything for him for the festival.

Chief Chandler answered yes. Everything is lined up and planned out.

Fire Chief Foresman went over his monthly report. Chief Foresman stated he is asking for one full time new hire.

Parks Director Rob Boyd went over his monthly report. Mr. Boyd stated everything is going good, we are in full swing. This is the busiest time of the year for us. Mr. Boyd stated that parking is still an issue, we are lacking space. Mr. Boyd mentioned that maybe some nearby city property or empty field could be converted to a parking lot to provide more parking. Mr. Boyd

stated that the need for a restroom on the soccer side is still an issue and the need to replace or renovate the old concession stand building is an issue. We recently lost power to the building again this week. It affected fields 7, 8, and 9. Mr. Boyd stated that Entergy came out to look but says we need an electrician to look at it and make repairs. Mr. Boyd advised the Board that we found out that we will host two Dizzy Dean tournaments; baseball and softball. This weekend we have a NIT event. Mr. Boyd proceeded to go over the remaining tournament schedule, routine maintenance and advised that he has been assisting Jamie Sowell to prepare for the festival.

Alderman Dear asked Mr. Boyd if he was still working on the numbers for artificial turf.

Rob Boyd answered yes.

Mayor Graves stated that Richie called and said he might would give us a contract for several years if we do get artificial turf.

Mayor Graves advised the Board that we should be looking at getting lights for the soccer fields soon, we will be getting money from Jackson for that project.

### Consent Agenda

Mayor Graves went over each consent agenda item numbers 7 - 32, asked if anyone had any questions.

Alderman Hale asked if the Physical Exam handbook amendment, was from insurance or duty related.

Fire Chief Foresman answered it is duty related. It's for our wellness program and it is a requirement of certain grants.

No further discussion or questions brought up.

Motion was made by Alderman Moore, seconded by Alderman Dear, to approve the consent agenda as presented. All voting yea, motion carried

### Approve Minutes from the Regular Mayor and Board of Aldermen meeting on April 19, 2022

Motion was made by Alderman Moore, seconded by Alderman Dear, to approve the minutes from the regular Mayor and Board of Aldermen meeting on April 19, 2022. All voting yea, motion carried

### Approve Docket of Claims numbers: 23816 - 23972 for a total of \$441,078.35

Motion was made by Alderman Moore, seconded by Alderman Dear, to approve Docket of Claim numbers 23816 - 23972 for a total of \$441,078.35. All voting yea, motion carried.

### Authorize to pay Contractor's Payment Application # 1 to W.R. Rice Construction Co., Inc., in the amount of \$44,252.42 for the Cemetery Project materials

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to pay Contractor's Payment Application # 1 to W.R. Rice Construction Co., Inc., in the amount of \$44,252.42 for the Cemetery Project materials. All voting yea, motion carried.

### Authorize to pay travel reimbursement to Hardy Wilcor, Utility Meter Reader, for mileage in the amount of \$155.61

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to pay travel reimbursement to Hardy Wilcor, Utility Meter Reader, for mileage in the amount of \$155.61. All voting yea, motion carried.

Authorize to pay Invoice M118-106 from Elliott & Britt Engineering, P.A., in the amount of \$923.25 for planning/engineering services

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to pay Invoice M118-106 from Elliott & Britt Engineering, P.A., in the amount of \$923.25 for planning/engineering services. All voting yea, motion carried.

Authorize to pay Invoice R118-086 from Elliott & Britt Engineering, P.A., in the amount of \$3,337.75 for the Scott and Main Street Intersection project

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to pay Invoice R118-086 from Elliott & Britt Engineering, P.A., in the amount of \$3,337.75 for the Scott and Main Street Intersection project. All voting yea, motion carried.

Authorize to accept a payment from the American Kidney Fund in the amount of \$1,567.08 on behalf of Annette Freeman, also authorize to send the funds to Annette Freeman

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to accept a payment from the American Kidney Fund in the amount of \$1,567.08 on behalf of Annette Freeman, also authorize to send the funds to Annette Freeman. All voting yea, motion carried.

Authorize School Resource Officer Steelandt to attend the MASRO (Mississippi Association of School Resource Officers) 2022 Training Conference, on July 9 – 10, 2022, in Biloxi, MS, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize School Resource Officer Steelandt to attend the MASRO 2022 Training Conference on July 9-10, 2022, In Biloxi, MS, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Fire Chief Foresman and FLSE/PIO Chantay Rhone to attend the Chief's Firefighter Conference in Vicksburg, MS on June 2-5, 2022, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Fire Chief Foresman and FLSE/PIO Chantay Rhone to attend the Chief's Firefighter Conference in Vicksburg, MS on June 2-5, 2022, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize to hire Derrick Booth as a full-time certified Police Officer at a rate of P4 (\$18.25/hr), pending background and drug screening results

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to hire Derrick Booth as a full-time certified Police Officer at a rate of P4 (\$18.25/hr), pending background and drug screening results. All voting yea, motion carried.

Authorize to hire Michael Logan as a certified part time Police Officer at a rate of \$15.00 per hour

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to hire Michael Logan as a certified part time Police Officer at a rate of \$15.00 per hour. All voting yea, motion carried.

Authorize to change the pay of Dispatcher Kimberly McNatt from \$14.00 to \$15.00 per hour

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to change the pay of Dispatcher Kimberly McNatt from \$14.00 to \$15.00 per hour. All voting yea, motion carried.

Authorize to change the pay of Dispatcher Lee Ann Caffery from \$14.00 to \$15.00 per hour

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to change the pay of Dispatcher Lee Ann Caffery from \$14.00 to \$15.00 per hour. All voting yea, motion carried.

Authorize to change the pay of Dispatcher Chloe Way from \$14.00 per hour to \$13.00 per hour (was mistakenly given a higher rate)

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to change the pay of Dispatcher Chloe Way from \$14.00 per hour to \$13.00 per hour. All voting yea, motion carried.

Authorize to hire Austin Brown as a fulltime uncertified Firefighter in the Fire Department, at \$11.00 per hour, pending background and drug screening results

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to hire Austin Brown as a fulltime uncertified Firefighter in the Fire Department, at \$11.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize to hire Owen Gayden as part-time Concession worker in the Parks Department

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to hire Owen Gayden as part-time Concession worker in the Parks Department. All voting yea, motion carried

Authorize to hire Stuart Angle as a part-time Field Worker in the Parks Department

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to hire Stuart Angle as a part-time Field Worker in the Parks Department. All voting yea, motion carried.

Accept Mildred Lesure's resignation as City Public Defender effective May 30, 2022

Motion was made by Alderman Moore, seconded by Alderman Dear, to accept Mildred Lesure's resignation as City Public Defender effective May 30, 2022. All voting yea, motion carried.

Amend Employee Handbook for Light Duty policy

**City of Senatobia Handbook Amendment**

**LIGHT DUTY POLICY**

The purpose of this order is to establish the authority for granting temporary light-duty assignments and to establish procedures for granting temporary light duty to eligible personnel within city departments.

Temporary light-duty assignments, when available, are for officers and other eligible personnel in the department who, because of injury or illness, are temporarily unable to perform their regular assignments but are capable of performing alternative duty assignments. Use of temporary light duty can provide employees with an opportunity to remain productive while convalescing as well as provide a work option for employees who may otherwise risk their health and safety or the safety of others by remaining on duty when physically or mentally unfit for their regular assignment. Therefore, it is the policy of the City of Senatobia that eligible personnel be given a reasonable opportunity to work in temporary light-duty assignments when available and consistent with this policy.

Eligible Personnel: For purposes of this policy, a sworn or civilian member, suffering from medically certified illness, injury, or condition, who is temporarily unable to perform their regular assignment but is capable of performing alternative assignments.

Family Medical Leave Act (FMLA): Federal law providing for up to twelve (12) weeks of leave for eligible workers, for their own serious health condition or other situations as outlined in the law and the City's FMLA policy.

#### **GENERAL PROVISIONS**

1. Temporary light-duty positions are limited in number, task, variety, and availability. Therefore:
  - a) personnel injured or otherwise disabled in the line of duty may be given preference in initial assignment to light duty; and
  - b) assignments may be changed at any time, with concurrence of the treating physician, if deemed in the best interest of the employee or the agency.
2. This policy in no way affects the privileges of employees under provisions of the Family and Medical Leave Act, Fair Labor Standards Act, Americans with Disabilities Act, or other federal or state law.
3. Assignment to temporary light duty shall not affect an employee's pay classification, pay increases, promotions, retirement benefits or other employee benefits.
4. No specific position within a department shall be established for the use as a temporary light-duty assignment, nor shall any existing position be designated or utilized exclusively for personnel on temporary light duty.
5. Light-duty assignments are strictly temporary and will not exceed six (6)-weeks.
6. (Light duty may be provided for a total six(6)-week allotment in a one year period, with a year being defined as beginning on the first light duty day and ending 12 calendar months after the first light-duty day.) After the six-week period, personnel on temporary light duty who are not capable of returning to their original duty assignment may pursue other options as provided by employment provisions under federal or state statute.
7. Officers of the Senatobia Police department on temporary light duty are strictly prohibited from engaging in outside employment in which that officer may reasonably be expected to perform law enforcement functions which they have been determined physically or mentally unable to perform on behalf of the department.
8. Officers/employees who are medically prohibited from performing their regularly assigned duties may not engage in outside or "off-duty" employment until approved by the Chief of Police and/or Department Head. Officers/employees shall provide the Chief of Police documentation from their attending physician stating that the outside / off-duty employment is medically permitted.
9. Depending upon the nature and extent of the injury or illness, an employee on temporary light duty may be prohibited or restricted from wearing Senatobia Police and/or Senatobia Fire departmental uniform, carrying a weapon or otherwise limited in employing police powers as determined by the Chief of Police so long as such limitations are consistent with this policy.
10. Light-duty assignments shall not be made for disciplinary purposes.
11. Officers/employees who incur a duty-related injury and refuse a temporary light- duty assignment may be subject to loss of Worker's Compensation benefits. However, such officers/employees may be covered by FMLA provisions with respect to obtaining leave, whether paid or unpaid, per FMLA.

#### **TEMPORARY LIGHT-DUTY ASSIGNMENTS**

1. Temporary light-duty assignments may be drawn from a range of technical and administrative areas that include but are not limited to the following:
  - a) administrative functions (e.g. report review, special projects)
  - b) clerical functions (e.g. filing)



- c) report taking (e.g. telephone reports)
  - d) communications
2. Decisions on temporary light-duty assignments shall be made based upon the availability of an appropriate assignment given the applicant's skills, knowledge and abilities; availability of light duty assignments; and the physical limitations imposed on the officer.
    - a. When available, the work hours of a Light Duty assignment are subject to need and the availability of necessary equipment or work space.
  3. Every effort shall be made to assign officers/employees to positions consistent with their rank and pay classification. However, where deemed appropriate, personnel may be assigned to positions designated for personnel of lower rank or pay classification. Officers/employees thus assigned shall:
    - a. Retain the privileges of their rank but shall answer to the supervisory personnel of the unit to which they are assigned with regard to work responsibilities and performance; and
    - b. Retain the pay classification and related benefits of the position held prior to their assignment to temporary light-duty.

#### **REQUESTS FOR AND ASSIGNMENT TO TEMPORARY LIGHT DUTY**

1. Requests for temporary light-duty assignments shall be submitted to the officer's / employee's immediate supervisor. Requests shall be accompanied by a statement of medical certification to support a requested reassignment, which must be signed by the treating physician. The certificate must include an assessment of the nature and probable duration of the injury or illness, prognosis for recovery, nature of work restrictions and an acknowledgement by the health-care provider of familiarity with the light-duty assignment and a statement that the employee can physically assume the duties involved.
2. The request for temporary light duty and the physician's statement shall be forwarded to the appropriate department head. Department head or designee may consult with the City's Human Resources and/or other City Department prior to making a determination regarding the assignment to temporary light-duty.
  - a. The Department may require the employee to submit to an independent medical examination by a health provider of the Department's choosing.
  - b. In the event the opinion of this second health care provider differs from the foregoing health provider, the employee may request a third opinion at the employer's expense.
  - c. The employee and representative of the Department shall cooperate and act in good faith in selecting any third health-care provider, and both parties shall be bound by that medical decision.
4. Employees not eligible for FMLA leave, may be offered a temporary light duty assignment upon submission of a request from the officer's/employee's immediate supervisor or department head.
5. As a condition of assignment to temporary light-duty, employee's may be required to submit to monthly physical assessments of their condition.

*Adopted May 3, 2022*

Motion was made by Alderman Moore, seconded by Alderman Dear, to Amend Employee Handbook for Light Duty policy. All voting yea, motion carried.

Amend Employee Handbook for Annual Physical Exam Policy**City of Senatobia Handbook Amendment**Annual Physical Examination

All Public Safety employees may be required to submit to a physical examination that is job related and consistent with business necessity, if determined to be needed by the Department Head. Public Safety employees include Fire, Police, and EMS. The examination will be conducted at the city's expense and the results will be maintained in strict confidentiality as provided by law. As a condition of employment, the city may require additional medical examinations at the expense of the city whenever, in the opinion of the city, such needs arise.

Adopted on May 3, 2022

Motion was made by Alderman Moore, seconded by Alderman Dear, to amend Employee Handbook for Annual Physical Exam Policy. All voting yea, motion carried.

Authorize Mayor Graves to sign the Easement and Construction Agreement with MDOT for the Hwy 51 Roundabout project**EASEMENT AND CONSTRUCTION AGREEMENT**

This Easement and Construction Agreement made and entered into by and between the Mississippi Transportation Commission, (COMMISSION), by and through the duly authorized Executive Director of the Mississippi Department of Transportation, and The Board of Alderman of the City of Senatobia, Mississippi, (CITY), effective as of the latest date of execution below.

**WITNESSETH:**

WHEREAS, the COMMISSION proposes to improve the intersection of US 51 and Main Street, currently known as Federal Aid Project No. NHPP-2920-00(015), 107438/301000; and

WHEREAS, the COMMISSION has prepared plans and specifications for the said proposed construction, relevant excerpts of which are attached hereto, and the entirety to which are on file in the office of the COMMISSION in Jackson, Mississippi, reference of which is made for all purposes as if copied herein in words and figures; and

WHEREAS, the CITY is the current owner of the property or the easements underlying all city streets shown on said plans and specifications; and

WHEREAS, the COMMISSION has requested permission from the CITY to make certain adjustments, and/or grade changes to all known city streets which now cross connect or are adjacent to this state route; and

WHEREAS, the CITY has agreed to this request and both parties desire to evidence this agreement by written instrument;

NOW, THEREFORE, in consideration of the promises and agreements of the parties hereto, as shown below, it is hereby agreed as follows:

**The COMMISSION will:**

- (1) construct by contract said section of connector road in accordance with the plans and specifications for Federal Aid Project No. NHPP-2920-00(015), 107438/301000.
- (2) be responsible for maintaining all roadway, rights of way, and traffic control devices in accordance with the MDOT policies, rules and regulations for the duration of the project.
- (3) acquire all right of way left and right of centerline as required by said plan;
- (4) be responsible for overseeing all utility adjustments.
- (5) return to the city the following segments of former city streets at the conclusion of the project for city control and maintenance.



Authorize Mayor Graves to sign a Resolution applying for Emergency Road and Bridge (ERBR) funding for the Bridge on Crossover Road

**A RESOLUTION BY THE  
CITY OF SENATOBIA BOARD OF ALDERMEN  
REGARDING THE  
EMERGENCY ROAD & BRIDGE REPAIR FUND PROGRAM**

WHEREAS, the Mississippi Department of Transportation (MDOT) is soliciting projects for the Emergency Road and Bridge Repair Fund (ERBRF) Program for emergency repairs to public roads and bridges in the state, and

WHEREAS, the City of Senatobia Board of Aldermen desires to submit an application for multiple bridge replacement projects for NBI Bridge Structure Number:

SA0000000078

WHEREAS, the City of Senatobia Board of Aldermen acknowledges that if the project is awarded, grant funding will not exceed the amount requested in the application or the low bid, whichever is less, and

NOW, THEREFORE, BE IT RESOLVED, that the City of Senatobia Board of Aldermen authorizes KEVIN W. MCLEOD, CITY ENGINEER to prepare and submit applications for the Emergency Road and Bridge Repair Fund Program and authorizes the Mayor of the City of Senatobia to execute such grants and/or related documents required for commencement of the project and any future agreements or grant related documents such as a project MOA.

SO ORDERED this 3rd day of May, 2022.

CITY OF SENATOBIA BOARD OF ALDERMEN

BY:   
Mayor Greg Graves

ATTEST:

  
City Clerk



Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize Mayor Graves to sign a Resolution applying for Emergency Road and Bridge (ERBR) funding for the Bridge on Crossover Road. All voting yea, motion carried.

Approve Supplemental Agreement No. 1 and Change Order No. 1 for the Bethesda Cemetery Fence project

Motion was made by Alderman Moore, seconded by Alderman Dear, Approve Supplemental Agreement No. 1 and Change Order No. 1 for the Bethesda Cemetery Fence project. All voting yea, motion carried.

Authorize to approve the lowest and best bid from Eubank Construction Co., Inc., in the amount of \$1,749,693.50 (with \$166,341.50 being the cities portion) for the Highway 51 Roundabout project, contingent upon approval by the Mississippi Transportation Commission

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to approve the lowest and best bid from Eubank Construction Co., Inc., in the amount of \$1,749,693.50 (with \$166,341.50 being the cities portion) for the Highway 51 Roundabout project, contingent upon approval by the Mississippi Transportation Commission. All voting yea, motion carried.

Authorize to purchase a new Knuckleboom truck from Rivercity in the amount of \$187,750.00, as an emergency purchase

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to purchase a new Knuckleboom truck from Rivercity in the amount of \$187,750.00, finding this is an emergency purchase due to us being without any knuckleboom truck at the moment, and finding that the several recent storms that came through our area have cause a need for a lot of debris, tree limbs, etc. pickup, causing us to get further behind on this service provided to the citizens. All voting yea, motion carried.

Authorize to finance the purchase of a new Knuckleboom truck with Government Capital at an interest rate of 4.348% for a 36-month term, authorizing Mayor Graves to sign the Resolution regarding the purchase, as an emergency purchase

**A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT  
FOR THE PURPOSE OF PROCURING A  
"KNUCKLEBOOM SANITATION TRUCK"**

WHEREAS, Upon approval of the city attorney, the City desires to enter into that certain Lease-Purchase Agreement by and between Government Capital Corporation and City of Senatobia, for the purpose of procuring a "knuckleboom sanitation truck". The City desires to designate this Agreement as a "qualified tax exempt obligation" of the City for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The City of Senatobia desires to designate Greg Graves, Mayor, as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SENATOBIA:

Section 1. That the City enters into a Lease Purchase Agreement with Government Capital Corporation for the purpose of procuring a "knuckleboom sanitation truck".

Section 2. That the Lease Purchase Agreement by and between the City and Government Capital Corporation is designated by the City as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the City of Senatobia designates Greg Graves, Mayor, as an authorized signer of the Lease Purchase Agreement by and between the City of Senatobia and Government Capital Corporation.

PASSED AND APPROVED by the City Council of the City of Senatobia in a meeting held on the 3<sup>rd</sup> day of May 2022.

Lessee: City of Senatobia

  
\_\_\_\_\_  
Greg Graves, Mayor

Witness Signature

  
\_\_\_\_\_  
Katie Harbin, City Clerk

Motion was made by Alderman Moore, seconded by Alderman Dear, to authorize to finance the purchase of a new Knuckleboom truck with Government Capital at an interest rate of 4.348% for a 36-month term, authorizing Mayor Graves to sign the Resolution regarding the emergency purchase of a Knuckleboom truck, finding this to be an emergency purchase and lease due to us being without any knuckleboom truck at the moment, and finding that the several recent storms that came through our area have cause a need for a lot of debris, tree limbs, etc. pickup, causing us to get further behind on this service provided to the citizens. All voting yea, motion carried.

Mayor's Corner

Radio Read Meters, ARPA funds

Mayor Graves advised the Board that Jeff is in the process of getting 3 quotes, we hope to have them back for the first meeting in June. It was recently announced that there will be matching ARPA funds, Katie has been looking into this.

Katie Harbin advised the Board that this will be a grant to provide matching funds. The MS Department of Environmental Quality has been put in charge of this, but they have no details out yet.

Shands Bottom Rd, Railroad

Mayor Graves advised the Board that the company is out there working on this section now.

Artificial Turf

Mayor Graves stated that he already mentioned this earlier in the meeting, but maybe this might be worth doing if we can get into a contract with Richie for tournaments.

Mayor Graves stated that he wanted to clarify with the Board, that he understood their intent correctly regarding the medical cannabis and the zoning. Someone has asked about combining a dispensary and processing facility in a commercial zone. I understood the Board to not want a processing facility anywhere but the Industrial zone, is this correct?

The Board all agreed, that is correct. They want to only have processing and manufacturing facilities of medical cannabis in the M1 Industrial Zone.

Recess

Motion was made by Alderman Simpson and seconded by Alderman Tanksley, to recess until May 17, 2022. All voting yea, motion carried.

---

Greg Graves, Mayor

ATTEST:

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Katie Harbin –City Clerk