

BE IT REMEMBERED that the Mayor and Board of Aldermen met on October 18, 2022, at 5:00 P.M., this being the regular meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Clerk Katie Harbin, City Attorney Ginger Miller, Police Chief Richard Chandler, Assistant Police Chief Matthew Defore, Fire Chief Ethan Foresman, Fire Inspector Brevin Holden, FLSE/PIO Chantay Rhone, Building Official Jim Huestis, Deputy City Clerk Francis Johnson, Rebecca Caldwell, FO Givens, Bufford Givens, FO Givens, Stephanie Cunningham, Tate Record, Joe Cooper, Debbie Perkins, Heritage Museum, and LaTonya Lark, Globe Life.

Alderman Moore gave the invocation.

Approve Agenda

**City of Senatobia
Mayor and Board of Aldermen Agenda**

October 18, 2022

City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Request from the Heritage Museum Foundation of Tate County (Debbie Perkins)
5. Approve FYE 2020 Audit
6. Police Department Presentation
7. Economic Update – Britt Herrin

Consent Agenda

8. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on October 4, 2022
9. Approve Minutes from the Special Mayor and Board of Aldermen meeting on October 11, 2022
10. Approve Docket of Claims numbers: 26190 – 26369 with a total of \$852,634.57
11. Accept the Firehouse Subs Grant Award in the amount of \$29,370.00
12. Authorize to hire Gerald Tarrance Jr in the Public Works Department for Sewer at \$13.00 per hour, pending background and drug screening results
13. Authorize to move Officer Richard DeLeon to Civilian Dispatcher at a rate of \$16.00 per hour
14. Authorize to promote Officer Trentham to Lieutenant with a pay of \$24.00 per hour
15. Authorize to terminate Police Officer for violation of policy
16. Approve to move Bedford Hunt to Firefighter 3 with a rate of \$16.25 per hour
17. Approve to move Bo Payne to Firefighter 1 with a rate of \$13.65 per hour

18. Approve to move Evan Gilder to Firefighter 1 with a rate of \$13.65 per hour
19. Authorize to advertise to hire a full time Parks and Recreation employee
20. Authorize Dispatch Supervisor Kristin Brooks and Dispatcher LeeAnn Caffrey to attend the TAC Certification class in Pearl, MS on November 6-11, 2022, also authorize to pay registration and travel expenses (some to be reimbursed by the State)
21. Authorize Public Works employees Tanner Weaver and Nathan Wallace to attend the MS Rural Water Fall Training Session on October 25 – 27, 2022 in Tupelo, MS, also authorize to pay registration and travel expenses
22. Authorize Public Works Director Jeff Rich, Tanner Weaver, David Cooke and Nathan Wallace to attend the Chemical Spill Response Training in Batesville, MS on November 8, 2022, also authorize to pay registration and travel expenses
23. Approve a Nuisance Alarm Fee (Brevin)
24. Authorize Mayor Graves to sign the 2023 Public Awareness Program Agreement with Paradigm
25. Authorize Mayor Graves to sign the Agreement for Right of Entry and Access for purposes of Installation of LED Lights and Agreement as to Rights and Obligations Thereof
26. Approve Budget Amendments FYE 2022
27. Authorize to accept a donation in the amount of \$50.00 from Mr. Tom Elstrom for the Police Department
28. Authorize Mayor, Board of Aldermen, and City Clerk to attend the MML Mid-Winter Legislative Conference in Jackson, MS on January 9-12, 2022, also authorize to pay registration and travel expenses
29. Authorize to promote Police Officer Angelica Maze to SGT at a rate of \$22.00 per hour
30. Authorize to accept the lowest and best bid from TriState Truck Center Inc in the amount of \$380,000.00 for a 28YD 3 High Compaction Automated Refuse Collection Truck
31. Authorize to terminate a Public Works Employee for violation of policy
32. Executive Session – Economic Development

Mayor's Corner

Downtown Revitalization
Highland Hills Medical Center

Motion was made by Alderman Moore, seconded by Alderman Hale, to approve the agenda as presented. All present voting yea, motion carried.

Request from the Heritage Museum Foundation of Tate County

Debbie Perkins presented the request from the Heritage Museum for funding. Mrs. Perkins stated that the Museum is located on the top floor of the Courthouse and is open for the public to visit. Mrs. Perkins stated that the Museum is solely ran with volunteers, donations and grants. Mrs. Perkins thanked the Board for their support over the years and asked if they would continue to help with funding.

Motion was made by Alderman Simpson, seconded by Alderman Moore, to authorize to approve the request for funding in the amount of \$1,000.00 to the Heritage Museum Foundation of Tate County, to help with promoting the City of Senatobia. All voting yea, motion carried.

Approve FYE 2020 Audit

Bufford Givens presented and reviewed the Audit Report FYE 2020 with the Mayor and Board of Aldermen. Mr. Givens stated there was an overall increase in net position. Mr. Givens stated that the City is moving in the right direction.

Mayor Graves asked about the findings in the report and stated that these were from the year ending 2020.

Rebecca Caldwell answered yes, this was back in 2020. Mrs. Caldwell stated that she has gone over them with Katie, and she's already put procedures in place and addressed any issues we found. One finding was regarding the minutes, they were not readily available for review. Katie has already corrected that issue.

Motion was made by Alderman Hale, seconded by Alderman Simpson, to approve the FYE 2020 Audit Report. All voting yea, motion carried.

Police Department

Police Chief Chandler announced that he wanted to thank the Mayor and Board of Aldermen for their continued support with improving the department and with the new Police Station. Police Chief Chandler also thanked Jacob Red for his continues help and numerous volunteer hours he has spent with us, Jim Huestis for staying on top of everything that needed to be done throughout the renovation and ensuring it was completed, and also thanked Jamie Sowell for her help to get things done, ready for the public and help with the open house. Chief Chandler presented plaques of appreciation.

Economic Update – Britt Herrin

Mayor Graves asked Britt Herrin if he had any updates for open session.

Britt Herrin answered that it needs to be in executive session.

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 8-31, asked if anyone had any questions.

No questions were asked.

Motion was made by Alderman Hale, seconded by Alderman Dear, to approve the consent agenda. All voting yea, motion carried

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on October 4, 2022

Motion was made by Alderman Hale, seconded by Alderman Dear, to approve the Minutes from the Regular Mayor and Board of Aldermen Meeting on October 4, 2022. All voting yea, motion carried.

Approve Minutes from the Special Mayor and Board of Aldermen meeting on October 11, 2022

Motion was made by Alderman Hale, seconded by Alderman Dear, to approve the Minutes from the Special Mayor and Board of Aldermen meeting on October 11, 2022. All voting yea, motion carried.

Approve Docket of Claims numbers: 26190 - 26369 with a total of \$852,634.57

Motion was made by Alderman Hale, seconded by Alderman Dear, to approve Docket of Claim numbers 26190 - 26369 for a total of \$852,634.57. All voting yea, motion carried.

Accept the Firehouse Subs Grant Award in the amount of \$29,370.00

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize accept the Firehouse Subs Grant Award in the amount of \$29,370.00. All voting yea, motion carried.

Authorize to hire Gerald Tarrance Jr. as a full-time water/sewer employee in the Public Works Department at a rate of \$13.00 per hour, pending background and drug screening results

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to hire Gerald Tarrance Jr. as a full-time water/sewer employee in the Public Works Department at a rate of \$13.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize to move Officer Richard DeLeon to Civilian Dispatcher at a rate of \$16.00 per hour

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to move Officer Richard DeLeon to Civilian Dispatcher at a rate of \$16.00 per hour, per the recommendation of the Police Chief. All voting yea, motion carried.

Authorize to promote Officer Trentham to Lieutenant with a pay of \$24.00 per hour

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to promote Officer Trentham to Lieutenant with a pay of \$24.00 per hour, per the recommendation of the Police Chief. All voting yea, motion carried.

Authorize to terminate Police Officer Ryan Touchette effective immediately for violation of policy

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to terminate employment with Police Officer Ryan Touchette effective immediately for violation of policy, per the recommendation of the Police Chief. All voting yea, motion carried.

Approve to move Firefighter Bedford Hunt to Firefighter 3 with a rate of \$16.01

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize move Firefighter Bedford Hunt to Firefighter 3 with a rate of \$16.01 per hour, per the recommendation of the Fire Chief. All voting yea, motion carried.

Authorize to move Firefighter Bo Payne to Firefighter 1 with a rate of \$13.65

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to move Firefighter Bo Payne to Firefighter 1 with a rate of \$13.65 per hour, per the recommendation of the Fire Chief. All voting yea, motion carried.

Authorize to move Firefighter Evan Gilder to Firefighter 1 with a rate of \$13.65

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to move Firefighter Evan Gilder to Firefighter 1 with a rate of \$13.65, per the recommendation of the Fire Chief. All voting yea, motion carried.

Authorize to advertise to hire a full time Parks and Recreation employee

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to advertise to hire a full time Parks and Recreation employee. All voting yea, motion carried.

Authorize Dispatch Supervisor Kristin Brooks and Dispatcher LeeAnn Caffrey to attend the TAC Certification class in Pearl, MS on November 6-11, 2022, also authorize to pay registration and travel expenses (some to be reimbursed by the State)

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize Dispatch Supervisor Kristin Brooks and Dispatcher LeeAnn Caffrey to attend the TAC Certification class in Pearl, MS on November 6-11, 2022, also authorize to pay registration and travel expenses (some to be reimbursed by the State). All voting yea, motion carried

Authorize Public Works employees Tanner Weaver and Nathan Wallace to attend the MS Rural Water Fall Training Session on October 25 – 27, 2022 in Tupelo, MS, also authorize to pay registration and travel expenses

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize Public Works employees Tanner Weaver and Nathan Wallace to attend the MS Rural Water Fall Training Session on October 25 – 27, 2022 in Tupelo, MS, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Public Works Director Jeff Rich, Tanner Weaver, David Cooke and Nathan Wallace to attend the Chemical Spill Response Training in Batesville, MS on November 8, 2022, also authorize to pay registration and travel expenses

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize Public Works Director Jeff Rich, Tanner Weaver, David Cooke and Nathan Wallace to attend the Chemical Spill Response Training in Batesville, MS on November 8, 2022, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Approve a Nuisance Alarm Fee (Brevin)

Motion was made by Alderman Hale, seconded by Alderman Dear, to approve the Nuisance Alarm Fee of \$0 for the 1st through 3rd Nuisance Alarm, and \$100.00 for the 4th and after Nuisance Alarm. All voting yea, motion carried.

Authorize Mayor Graves to sign the 2023 Public Awareness Program Agreement with Paradigm

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize Mayor Graves to sign the 2023 Public Awareness Program Agreement with Paradigm. All voting yea, motion carried.

Authorize Mayor Graves to sign the Agreement for Right of Entry and Access for purposes of Installation of LED Lights and Agreement as to Rights and Obligations Thereof

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize Mayor Graves to sign the Agreement for Right of Entry and Access for purposes of Installation of LED Lights and Agreement as to Rights and Obligations Thereof. All voting yea, motion carried.

Approve Budget Amendments FYE 2022

RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR ENDING IN SEPTEMBER 30, 2022

Pursuant to Section 21-35-25 of the Mississippi Code 1972, Annotated, it is hereby ordered by the Mayor and Board of Aldermen of the City of Senatobia, Tate County, Mississippi, that the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, be amended and approved to wit:

BE IT ORDERED, that the Budget of Estimated Revenues and Expenditures for the Fiscal Year Ending September 30, 2022, for the City of Senatobia, Mississippi be amended in the following respects:

Budget Amendments FYE 2022

<u>General Fund</u>	<u>Budget Amount</u>	<u>Amendment</u>	<u>New Budget Amount</u>
<u>Expenses</u>			
<u>Finance & Administration</u>			
Transfers	216,811.85	144,000.00	72,811.85
<u>Police</u>			
Supplies	161,500.00	51,400.00	212,900.00
Other Services & Charges	119,000.00	30,553.20	173,400.00
<u>School Resource Officer</u>			
Supplies	7,000.00	2,300.00	9,300.00
Other Services & Charges	4,000.00	1,300.00	5,300.00
<u>Building/Code Enforcement</u>			
Supplies	6,300.00	2,115.00	8,415.00
Other Services & Charges	14,900.00	9,500.00	24,400.00
<u>Fire Dept</u>			
Supplies	81,000.00	7,954.98	84,354.98
Other Services & Charges	92,000.00	2,154.98	88,645.02
<u>Street Dept</u>			
Supplies	50,500.00	31,928.22	82,428.22
Other Services & Charges	256,500.00	31,928.22	224,571.78
<u>Cemetery</u>			
Other Services & Charges	54,288.00	41,031.80	95,319.80

Utility Fund

Expenses

Water & Sewer

Supplies	81,200.00	35,375.86	45,824.14
Capital Outlay	91,900.00	35,375.86	56,524.14

BE IT FURTHER ORDERED that these amendments are necessary in the following funds:

General Fund: Amending the gas supplies account in departments due to increased fuel costs, unexpected repairs to vehicles and equipment, overage in communications and overage on the cemetery project.

Utility Fund: Amending the water and sewer operating supplies account due to more repairs needing to be done.

IT IS FURTHER ORDERED by the Mayor and Board of Aldermen that the forgoing budget amendments shall be published one (1) time as required by law in the local newspaper, a newspaper of general circulation in said city, fully qualified under the provisions of Chapter 497, General Laws of Mississippi, if amendment meets the requirements to be published.

Each amendment having been presented separately and as a whole, motion was duly made by Alderman Hale and seconded by Alderman Dear to adopt the foregoing resolution amending the budget of the City of Senatobia. A roll call vote: All voting "Aye".

ORDERED AND DONE this the 18th day of October 2022.


Katie Harbin, City Clerk




Greg Graves, Mayor

Motion was made by Alderman Hale, seconded by Alderman Dear, to approve the Resolution Amending the Budget for Fiscal Year ending 2022. All voting yea, motion carried.

Authorize to accept a donation in the amount of \$50.00 from Mr. Tom Elstrom for the Police Department

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to accept a donation in the amount of \$50.00 from Mr. Tom Elstrom for the Police Department. All voting yea, motion carried.

Authorize Mayor, Board of Aldermen, and City Clerk to attend the MML Mid-Winter Legislative Conference in Jackson, MS on January 9-12, 2022, also authorize to pay registration and travel expenses

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize Mayor, Board of Aldermen and the City Clerk to attend the MML Mid-Winter Legislative Conference in Jackson, MS on January 9-12,2022, also authorizing to pay registration and travel expenses. All voting yea, motion carried.

Authorize to promote Police Officer Angelica Maze to SGT at a rate of \$22.00 per hour

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to promote Police Officer Angelica Maze to Sergeant at a rate of \$22.00 per hour. All voting yea, motion carried.

Authorize to accept the lowest and best bid from TriState Truck Center Inc in the amount of \$380,000.00 for a 28YD 3 High Compaction Automated Refuse Collection Truck

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to accept the lowest and best bid from TriState Truck Center Inc. in the amount of \$380,000 for a 28YD 3 High Compaction Automated Refuse Collection Truck. All voting yea, motion carried.

Authorize to terminate a Public Works Employee for violation of policy

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to terminate Public Works employee Trenton Grace for violation of city policy. All voting yea, motion carried.

Go into Closed Session to discuss going into Executive Session for Economic Development

Motion was made by Alderman Tanksley, seconded by Alderman Hale, to authorize to go into closed session to discuss going into executive session for economic development. All voting yea, motion carried.

Go into Executive Session for Economic Development

Motion was made by Alderman Tanksley, seconded by Alderman Moore, to authorize to go into executive session for economic development. All voting yea, motion carried.

Come out of Executive Session

Motion was made by Alderman Simpson, seconded by Alderman Hale, to authorize to come out of executive session. All voting yea, motion carried.

Mayor's Corner

Downtown Revitalization Project

Mayor Graves advised the Board that this project is underway with Phase I.

Highland Hills Medical Center

Mayor Graves advised the Board that he was advised that Delta Health's main office is having some trouble, so Tate County is buying Highland Hills Medical Center in hopes to keep it up and going successfully.

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Moore, to adjourn. All voting yea, motion carried.

Greg Graves, Mayor

ATTEST:

Katie Harbin –City Clerk