

BE IT REMEMBERED that the Mayor and Board of Aldermen met on October 19, 2021, at 5:00 P.M., this being the regular recessed meeting time. Mayor Graves called the meeting to order and the following Aldermen were present: Dear, Hale, Moore, Simpson and Tanksley. Also present were: Katie Harbin, City Clerk; Ginger Miller, City Attorney; Ethan Foresman, Fire Chief; Jeff Rich, Public Works Director; Brevin Holden, Code Compliance Officer/Fire Inspector; Chantay Rhone Jim Huestis, Building Official; Michelle Huestis, Jan Hullette, Office Clerk, William Frank, PATH, and Phynillia Brown.

Mayor Graves gave the invocation.

Authorize to use PATH Company, LLC, for the Energy Efficient Services Project

William Franklin, PATH Company, LLC, presented information regarding the process of looking into the Energy Efficient Services Project. They go and look at the project to get the details of what needs to be done, then will come back to the Board with a price to complete the project. The first project we are looking at is the lights at Hwy 740 and I55 and to Hwy 51 and Hwy 740.

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to accept the proposal from PATH for the Energy Efficient Services Program. All voting yea, motion carried

Approve Mayor Graves to execute the Agreement with PATH Company LLC to proceed with an Investment Grade Audit related to the Energy Efficiency Services project

Motion was made by Alderman Moore, seconded by Alderman Tanksley, authorize Mayor Graves to execute the Agreement with PATH Company LLC to proceed with an Investment Grade Audit related to the Energy Efficiency Services project. All voting yea, motion carried

Authorize to accept the lowest and best quote from Double T Construction for paving at the Shands Bottom Railroad Crossing in the amount of \$12,500

Public Works Jeff Rich presented the information on the quotes for the paving at the Shands Bottom Railroad crossing. We are working with Grenada Railroad to repair this section.

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, to authorize to accept the lowest and best bid from Double T Construction for paving at the Shands Bottom Railroad Crossing in the amount of \$12,500. All voting yea, motion carried.

Authorize to accept the Proposal for Architectural Services for Fire Station 1 from AERC

Fire Chief Ethan Foresman presented the information on the proposal for Architectural Services from AERC for Fire Station 1. Chief Foresman stated that Station 1 is currently not in a condition to be a working Fire Station. With renovations Station 1 would hold the head quarters, and hope to have a bed hall, day room, and kitchen to staff at least 3 firemen. We can use money budgeted in the professional services line item to cover this cost.

Alderman Dear asked if a truck would be kept at station 1 at that point.

Fire Chief Foresman answered yes.

Motion was made by Alderman Hale, seconded by Alderman Moore, authorize to accept the Proposal for Architectural Services for Fire Station1 from AERC. All voting yea, motion carried

Britt Herrin – Economic Update

Britt Herrin stated that he wanted to inform everyone that they have started work on ABB. It should be complete by the end of the year.

The rest will need to be in Executive Session

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 8 - 29, asked if anyone had any questions.

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on October 5, 2021

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to approve the minutes from the Regular Mayor and Board of Aldermen meeting on October 5, 2021. All voting yea, motion carried.

Approve Docket of Claims numbers: 21671 – 21808 for a total of \$1,213,469.84

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to approve the Docket of Claims Numbers 21671 - 21808 with a total of \$1,213,469.84. All voting yea, motion carried.

Authorize to accept a donation from Michael and Jennifer Heindl in the amount of \$200 for the SWAT Team Sniper Training

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to accept a donation from Michael and Jennifer Heindl in the amount of \$200.00 for the SWAT Team Sniper Training. All voting yea, motion carried.

Authorize to accept a donation from Al and Sybil Canon in the amount of \$100 for the SWAT Team Sniper Training

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to accept a donation from Al and Sybil Canon in the amount of \$100.00 for the SWAT Team Sniper Training. All voting yea, motion carried.

School Board Member Appointment

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to appoint Keegan Armstrong as a Senatobia Municipal School District Board Member. All voting yea, motion carried.

Authorize to move Officer Holden Greene from P1 to P2

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to move Officer Holden Greene from P1 to P2. All voting yea, motion carried.

Authorize to hire Candice Rutherford as a full-time Certified Dispatcher at a rate of \$14.00 per hour

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to hire Candice Rutherford as a full-time Certified Dispatcher, at a rate of \$14.00 per hour. All voting yea, motion carried.

Authorize to accept the resignation from Jan Hulette

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to accept the resignation from Jan Hulette. All voting yea, motion carried.

Authorize Katie Studebaker to attend the Sniper Course in Southaven, MS on October 18 – 22, 2021, also authorize to pay registration

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Katie Studebaker to attend the Sniper Course in Southaven, MS on October 18-22, 2021, also authorize to pay registration. All voting yea, motion carried.

Authorize Police Officer (to be determined) to attend the Tactical Ballistic Shield Instructor Course in Oxford, MS on October 25-27, 2021, also authorize to pay registration expenses

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Police Officer, to be determined by the Police Chief, attend the Tactical Ballistic Shield Instructor Course in Oxford, MS on October 25-27, 2021, also authorize to pay registration expenses. All voting yea, motion carried.

Authorize Lee Ann Caffrey to attend the CTO Training Course in Southaven, MS on November 3-5, 2021, also authorize to pay registration

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Lee Ann Caffrey to attend the CTO Training Course in Southaven, MS on November 3-5, 2021, also authorize to pay registration expenses. All voting yea, motion carried

Authorize Public Works Employees Jeff Rich, Tanner Weaver, Nathan Wallace, and David Cooke to attend the Chemical Spill Response Training in Batesville, MS on November 9, 2021, also authorize to pay registration

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Public Works employees Jeff Rich, Tanner Weaver, Nathan Wallace, and David Cooke to attend the Chemical Spill Response Training in Batesville, MS on November 9, 2021, also authorize to pay registration expenses. All voting yea, motion carried

Adopt Resolution Authorizing the Engagement of Certain Professionals to assist with the Issuance of the Proposed General Obligation Bonds of the Municipality, and for Related Matters

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to adopt Resolution Authorizing the Engagement of Certain Professionals to assist with the Issuance of the Proposed General Obligation Bonds of the Municipality, and for Related Matters. All voting yea, motion carried

Adopt Resolution of the Mayor and Board of Aldermen declaring the Intention to Issue General Obligation Building Bonds in the Maximum Principal amount of \$750,000.00 to provide funds for the purpose of repairing and improving the newly purchased Police Station

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to adopt Resolution of the Mayor and Board of Aldermen declaring the Intention to Issue General Obligation Building Bonds in the Maximum Principal amount of \$750,000 to provide funds for

the purpose of repairing and improving the newly purchased Police Station. All voting yea, motion carried

Authorize Mayor Graves to sign Engagement letter with Watkins & Eager PLLC

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Mayor Graves to sign the Engagement Letter with Watkins & Eager. All voting yea, motion carried

Authorize to advertise to accept bids for Cathodic Protection Deep Well ANODE Bed

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to advertise to accept bids for Cathodic Protection Deep Well ANODE Bed. All voting yea, motion carried

Authorize Mayor Graves to sign the closing documents for the sale of the LSC Communications building

Alderman Dear asked if the City still owned.

Mayor Graves stated that the agreement said if they pay off the bonds, they can buy it for \$100.

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize Mayor Graves to sign the closing documents for the sale of the LSC Communications building, pending receipt of the current lease check. All voting yea, motion carried

Approve Budget Amendments FYE 2022

**RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR ENDING IN SEPTEMBER 30, 2022**

Pursuant to Section 21-35-25 of the Mississippi Code 1972, Annotated, it is hereby ordered by the Mayor and Board of Aldermen of the City of Senatobia, Tate County, Mississippi, that the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, be amended and approved to wit:

**BE IT ORDERED**, that the Budget of Estimated Revenues and Expenditures for the Fiscal Year Ending September 30, 2022, for the City of Senatobia, Mississippi be amended in the following respects:

**Budget Amendments FYE 2022**

	<u>Budget Amount</u>	<u>Amendment</u>	<u>New Budget Amount</u>
<b>General Fund</b>			
Expenses			
Finance & Administration Department			
Personnel Services	304,059.72	2,080.00	306,139.72
Contingency	39,706.85	2,080.00	37,626.85
<b>Utility Fund</b>			
Expenses			
Administration			
Personnel Services	143,863.68	500.00	144,363.68
Contingency	305,866.44	500.00	305,366.44

	<u>Budget Amount</u>	<u>Amendment</u>	<u>New Budget Amount</u>
<b>General Fund</b>			
Expenses			
Street Department			
Personnel Services	388,216.45	1,040.00	389,256.45
Contingency	40,746.85	1,040.00	39,706.85
<b>Utility Fund</b>			
Expenses			
Administration			
Personnel Services	143,863.68	2,000.00	145,863.68
Water & Sewer Department			
Personnel Services	269,811.12	499.20	270,310.32
Gas Department			
Personnel Services	196,233.86	5,761.60	190,472.26
Contingency	302,604.04	3,262.40	305,866.44

**BE IT FURTHER ORDERED** that these amendments are necessary in the following funds:

General Fund: To correct personnel salaries.

Utility Fund: To correct personnel salaries.

**IT IS FURTHER ORDERED** by the Mayor and Board of Aldermen that the forgoing budget amendments shall be published one (1) time as required by law in the local newspaper, a newspaper of general circulation in said city, fully qualified under the provisions of Chapter 497, General Laws of Mississippi, if amendment meets the requirements to be published.

Each amendment having been presented separately and as a whole, motion was duly made by Alderman Moore and seconded by Alderman Tanksley to adopt the foregoing resolution amending the budget of the City of Senatobia. A roll call vote: All voted "AYE".

**ORDERED AND DONE** this the 19<sup>th</sup> day of October, 2021.

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Greg Graves, Mayor

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Katie Harbin, City Clerk

Authorize to transfer Jada Mayer to the Office Clerk position in the Administration Department at a rate of \$13.00 per hour

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to transfer Jada Mayer to the Office Clerk position in the Administration Department at a rate of \$13.00 per hour. All voting yea, motion carried.

Authorize to give Angela Garrett, Human Resource/Payroll Clerk, a raise from \$15.00 to \$16.00 per hour, for completing the probation period

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to give Angela Garrett, Human Resource / Payroll Clerk, a raise from \$15.00 to \$16.00 per hour for completing the probation period. All voting yea, motion carried.

Authorize to hire Carl Mahan as a part time Public Works Street employee, at a rate of \$15.41 per hour

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to hire Carl Mahan as a part time Public Works Street employee, at a rate of \$15.41 per hour. All voting yea, motion carried.

Authorize to advertise to hold a public hearing on Tuesday November 16, 2021, to rezone 516 Strayhorn Street from R-4 to R-1, Parcel ID 099F02 0001501, Section 30, Township 05, Range 07, requested by the City of Senatobia

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize to advertise to hold a public hearing on Tuesday November 16, 2021, to rezone 516 Strayhorn Street from R-4 to R-1, Parcel ID 099F02 0001501, Section 30, Township 05, Range 07. All voting yea, motion carried.

### Mayor's Corner

#### Cemetery Fence Project update

Mayor Graves advised the Board that our engineer Kevin McLeod is done with the fence drawing. If any money is left over, we will do some of the roads in there

#### Sidewalk grant application

Mayor Graves advised that we will pull the application for the sidewalk grant, our portion will be more than we planned on.

#### Update on PK USA

Mayor Graves stated that situation with the fence has been resolved. They will use wrought iron fencing in the front of the building, not chain link.

#### Planning Commission update

Mayor Graves advised the Board that everything with the Dollar General was approved except for the 14 foot encloser part, it was denied.

Alderman Moore asked what the facad material would be.

Building Official Jim Huestis answered brick on the bottom and the top will be metal panels

Alderman Dear asked about the fence.

Mayor Graves answered they agreed to do an 8 foot fence and buffer

#### Paving

Mayor Graves advised the Board he will get with Jeff and the them around the first of the year to figure out the worse areas that need paving, to get a list together. If we got a bond for the paving, I think we would be able to use the internet tax money for the payment.

#### New Image

Mayor Graves advised the Board that we are almost ready for the water to be on, we are waiting on the Health Department to give us the go ahead. We had to send samples to them. The sewer however, is in horrible shape.

Alderman Hale asked if Mr. House maintains it.



Mayor Graves answered no, it's ours now to maintain. Mayor Graves stated that Jeff is meeting with a company Monday regarding the radio read meters we received a quote on. That area needs all new meters. We hope to have the quote for the radio read meters by the next meeting.

#### Recent Tournament

Mayor Graves advised the Board that the recent tournament held at the Sports Park had 60 teams there. IT was a great turnout. The gas station was even slammed with all of the business. I advised Rob that it looked good, that was what the Board wanted to see.

#### Water Training Volunteer

Mayor Graves stated that we need one more person to volunteer to do the online water training. I've signed up, but we have to have two signed up.

#### Dean Street

Mayor Graves advised the Board that the property at 410 Dean Street was sold and the new owner is cleaning it up. I met with the owner of 420 Dean Street, she requested more time before we demo the home. I advised her they have 30 days to bring back an actual plan from contractors to clean and fix the property up.

#### Part time position for Court Dept

Mayor Graves advised the Board that he would like to move the part time open position from the Animal Shelter to the Court Department. They have grown a lot in that department and desperately need help. The Animal Shelter has two volunteers that consistently come in to help, and we are looking to get more to volunteer there.

#### Authorize to move the open part time position to the Court Department

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, to authorize to move the open part time position from the Animal Shelter to the Court Department. All voting yea, motion carried.

#### Go into Executive Session for Personnel

Motion was made by Alderman Tanksley, seconded by Alderman Hale, to authorize to go into Executive Session. All voting yea, motion carried.

#### Come out of Executive Session

Motion was made by Alderman Hale, seconded by Alderman Tanksley, to come out of Executive Session. All voting yea, motion carried.

#### Adjourn

Motion was made by Alderman Simpson and seconded by Alderman Tanksley, to adjourn. All voting yea, motion carried.

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Greg Graves, Mayor

ATTEST:

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Katie Harbin –City Clerk