

BE IT REMEMBERED that the Mayor and Board of Aldermen met on September 13, 2022, at 5:00 P.M., this being the special meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Clerk Katie Harbin, Fire Chief Foresman, Deputy City Clerk Francis Johnson, Building Official Jim Huestis, Darrell Dixon, and Michael Cathey.

Mayor Graves gave the invocation.

**CITY OF SENATOBIA  
133 NORTH FRONT STREET  
SENATOBIA, MS 38668  
662.562.4474**

**NOTICE OF SPECIAL MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN**

**Date: September 8, 2022**

**From: Mayor Greg Graves**

**Subject: Special Meeting**

PLEASE TAKE NOTICE that a Special Meeting of the Mayor and Board of Aldermen of the City of Senatobia shall be held on Monday September 13, 2022 at 5:00p.m. at the City Hall Building Board Room, in the City of Senatobia, Mississippi.

The purpose of the meeting is to:

1. Adopt Budget FYE 2023
2. Accept the best Engineering Services Proposal for the MCWI Program projects
3. Authorize to terminate employment with a Meter Reader employee in the Utility Department for violation of a city policy

  
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Greg Graves, Mayor

ATTEST:

  
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Katie Harbin, City Clerk

All Aldermen were notified in person on 9/6/2022 at 6 p.m. and via phone on 9/8/22 at 5:27p.m.

CITY OF SENATOBIA  
CITY HALL  
September 13, 2022  
5:0 P.M.  
SPECIAL MEETING

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Adopt Budget FYE 2023
4. Accept the best Engineering Services Proposal for the MCWI Program projects

5. Authorize to terminate employment with a Meter Reader in the Utility Department for violation of city policy

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve the agenda as presented. All present voting yea, motion carried.

Adopt Budget FYE 2023

Mayor Graves presented the budget to the Board.

Alderman Simpson asked if this was the same as we left it from our last meeting.

Deputy City Clerk Francis Johnson answered yes sir.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SENATOBIA,  
MISSISSIPPI ADOPTING BUDGET FOR THE CITY OF SENATOBIA  
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023**

**WHEREAS**, the Mayor and Board of Aldermen of the City of Senatobia, Mississippi have the duty of adopting a municipal budget for the operation of the City on an annual basis, pursuant to Section 21-35-1 et seq. of the Mississippi Code (1972), and

**WHEREAS**, the Mayor and Board of Aldermen have met and considered the proposed annual budget for the City for the fiscal year beginning October 1, 2022 and ending September 30, 2023, and

**WHEREAS**, the Mayor and Board of Aldermen have conducted a public hearing for the time and in the manner prescribed by Mississippi law.

**NOW, THEREFORE, BE IT ORDERED** by the Mayor and Board of Aldermen of the City of Senatobia, Mississippi as follows, to wit:

**City of Senatoiba  
Budget FYE 2023**

<u>Description</u>	<u>2022-2023 Budget</u>
<b>General Fund</b>	
<b>Revenue</b>	
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Licenses and Permits	301,700.00
Intergovernmental Revenues:	
State Grants	2,800,500.00
Grants from Local Units	562,109.89
Charges for Governmental Services:	
Sanitation	636,000.00
Health	13,000.00
Culture and Recreation	190,000.00
Cemetery Fee/Dirt Removal	2,500.00
Police Services	0.00
Fines and Forfeits	1,020,500.00
Miscellaneous	649,800.00
Transfers	500,000.00
Non-Revenue Receipts	68,000.00
Total From All Sources Other Than Taxation	6,744,109.89
Amount to Be Raised by Ad Valorem Tax	1,727,284.93
Millage Specific to Fire Truck	58,157.74
<b>Total From All Sources</b>	<b>8,529,552.56</b>
<b>Expenses</b>	
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<b>Legislative</b>	
Personnel Services	139,458.08
Other Services	10,000.00
Total Legislative	<b>149,458.08</b>

<b>Court</b>	
Personnel Services	155,980.44
Supplies	4,600.00
Other Services and Charges	7,300.00
Capital Outlay	0.00
<b>Total Court</b>	<b>167,880.44</b>
<b>Mayor</b>	
Personnel Services	62,984.00
Other Services and Charges	2,300.00
<b>Total Mayor</b>	<b>65,284.00</b>
<b>Elections</b>	
Supplies	0.00
Other Services and Charges	0.00
<b>Total Elections</b>	<b>0.00</b>
<b>Finance &amp; Administration</b>	
Personnel Services	370,698.34
Supplies	36,500.00
Other Services and Charges	383,000.00
Capital Outlay	30,000.00
Debt Services	-
Transfers	188,426.79
<b>Total Finance &amp; Administration</b>	<b>1,008,625.13</b>
<b>City Attorney / Prosecutor</b>	
Personnel Services	67,036.16
Other Services and Charges	1,500.00
<b>Total City Attorney/Prosecutor</b>	<b>68,536.16</b>
<b>Police</b>	
Personnel Services	2,117,411.05
Supplies	234,000.00
Other Services and Charges	218,000.00
Capital Outlay	66,844.08
<b>Total Police Department</b>	<b>2,636,255.13</b>
<b>School Resources Officers</b>	
Personnel Services	219,694.29
Supplies	9,000.00
Other Services and Charges	5,000.00
Capital Outlay	19,143.36
<b>Total School Resource Officers</b>	<b>252,837.65</b>
<b>Animal Control</b>	
Personnel Services	68,161.07

Supplies	3,950.00
Other Services and Charges	3,000.00
Capital Outlay	-
<b>Total Animal Control</b>	<b>75,111.07</b>
<b>Fire Fighting</b>	
Personnel Services	1,333,781.97
Supplies	81,000.00
Other Services and Charges	83,000.00
Capital Outlay	48,000.00
<b>Total Fire Fighting</b>	<b>1,545,781.97</b>
<b>Correction facility</b>	
Prisoner Care	61,000.00
<b>Total Correction Facility</b>	<b>61,000.00</b>
<b>Code Enforcement / Building Inspection</b>	
Personnel Services	94,912.38
Supplies	17,200.00
Other Services and Charges	24,900.00
<b>Total Code Enforcement/Building Insp</b>	<b>137,012.38</b>
<b>Dispatch</b>	
Personnel Services	292,300.54
Supplies	250.00
Other Services and Charges	3,000.00
<b>Total Dispatch</b>	<b>295,550.54</b>
<b>City Streets</b>	
Personnel Services	470,349.18
Supplies	50,500.00
Other Services and Charges	131,500.00
Capital Outlay	67,185.60
<b>Total City Streets</b>	<b>719,534.78</b>
<b>Streel Lighting</b>	
Other Services and Charges	165,000.00
<b>Total Street Lighting</b>	<b>165,000.00</b>
<b>Waste Disposal</b>	
Personnel Services	117,714.70
Supplies	31,800.00
Other Services and Charges	125,000.00
Capital Outlay	152,165.80
<b>Total Waste Disposal</b>	<b>426,680.50</b>
<b>Animal Shelter</b>	
Personnel Services	134,113.30

Supplies	10,250.00
Other Services and Charges	40,600.00
Capital Outlay	0.00
Total Animal Shelter	<b>184,963.30</b>
<b>Parks &amp; Recreation</b>	
Personnel Services	306,056.06
Supplies	20,500.00
Other Services and Charges	59,000.00
Capital Outlay	16,185.36
Total Parks and Recreation	<b>401,741.42</b>
<b>Library</b>	
Other Services and Charges	13,000.00
Capital Outlay	0.00
Transfer to Library	94,500.00
Total Library	<b>107,500.00</b>
<b>Cemetery</b>	
Other Services and Charges	60,800.00
Capital Outlay	0.00
Total Cemetery	<b>60,800.00</b>
Total General Fund Expenses	<b>8,529,552.56</b>
Fund Balance	0.00

**2015 Sports Park Bond Fund****Revenue**

Beginning Balance	268,741.89
Transfers from Tourism Tax	320,027.40
Interest	350.00
Total Revenue	<b>589,119.29</b>

**Expenses**

Bond Payments	319,267.50
Contingency	269,851.79
Total Expenses	<b>589,119.29</b>
Fund Balance	0.00

**Tourism Tax Fund****Revenue**

Beginning Balance	922,835.29
Tax Revenue	663,500.00
Interest	1,200.00
Total Revenue	<b>1,587,535.29</b>

**Expenses**

Personnel Services	36,267.29
Supplies	105,000.00
Other Services and Charges	148,000.00
Contingency	978,240.60
Transfers	320,024.40
Total Expenses	<b>1,587,532.29</b>
Fund Balance	0.00

**G.O Bond Debt Service Fund**

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**Revenue**

Beginning Balance	154,973.66
Revenue from Taxes	258,220.37
Interest	300.00
Total Revenue	<b>413,494.03</b>

**Expenses**

Bond Payments	117,614.00
Transfers	152,712.50
Contingency	143,167.53
Total Expenses	<b>413,494.03</b>
Fund Balance	0.00

**2017 Street Bonds Fund**

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**Revenue**

Beginning Balance	270,835.45
Transfers from G.O. Bond	152,712.50
Interest	500.00
Total Revenue	<b>424,047.95</b>

**Expenses**

Bond Payments	152,712.50
Contingency	271,335.45
Total Expenses	<b>424,047.95</b>
Fund Balance	0.00

**UR Bond Fund**

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**Revenues**

Beginning Balance	115,497.76
Transfers from General Fund	59,067.00
Interest	200.00
Total Revenues	<b>174,764.76</b>

**Expenses**

Bond Payments	59,067.00
Contingency	115,697.76
Total Expenses	<b>174,764.76</b>
Fund Balance	0.00

**Utility Fund****Revenues**

Water Sales	1,000,000.00
Gas Sales	3,150,000.00
Sewer Charges	1,600,000.00

Miscellaneous	266,500.00
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<b>Total Revenue</b>	<b>6,016,500.00</b>
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**Expenses****Administration**

Personnel Services	194,382.80
Supplies	18,500.00
Other Services and Charges	112,650.00
Capital Outlay	0.00
Debt Services	0.00
Transfers	500,000.00
Total Administration	<b>825,532.80</b>

**Financial/Customer Acct**

Personnel Services	326,460.93
Supplies	30,500.00
Other Services and Charges	70,500.00
Capital Outlay	269,381.31
Transfers	0.00
Total Financial/Customer Acct	<b>696,842.24</b>

**Buildings**

Supplies	2,500.00
Other Services and Charges	15,000.00
Capital Outlay	0.00
Total Buildings	<b>17,500.00</b>

**Water & Sewer**

Personnel Services	246,479.93
Supplies	92,000.00
Other Services and Charges	586,750.00
Capital Outlay	40,000.00
Transfer to WWTP	0.00



Total Water & Sewer	<b>965,229.93</b>
<b>Treatment/Purification</b>	
Supplies	30,000.00
Other Services and Charges	535,000.00
Capital Outlay	0.00
Total Treatment/Purification	<b>565,000.00</b>
<b>Purchase of Gas</b>	
Other Services and Charges	2,500,000.00
Total Purchase of Gas	<b>2,500,000.00</b>
<b>Gas Department</b>	
Personnel Services	201,145.02
Supplies	81,000.00
Other Services and Charges	124,250.00
Capital Outlay	40,000.00
Total Gas Department	<b>446,395.02</b>
Total Expenses	<b>6,016,500.00</b>
Current Fund Balance	0.00

The budget annual budget for the City of Senatobia, Mississippi, for the fiscal year beginning October 1, 2022 and ending September 30, 2023, is hereby adopted.

**ORDERED AND DONE**, this 13<sup>th</sup> day of September, 2022.

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**Greg Graves, Mayor**

**ATTEST:**

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**Katie Harbin, City Clerk**

Motion was made by Alderman Simpson, seconded by Alderman Dear, to adopt the Budget FYE 2023 as presented. All present voted:

A vote was taken with the following results:

Those voting "Yea": Alderman Simpson, Alderman Dear, and Alderman Tanksley.

Those voting "Nay": Alderman Hale and Alderman Moore.

Absent: None.

Motion carried.

Alderman Hale stated that he will state that without including the additional firemen positions, that we proved we can afford, I can't support it.

Accept the best Engineering Services Proposal for the MCWI Program projects

Mayor Graves advised the Board that they all received copies of each proposal we received for Engineering Services for the MCWI Program projects.

The Board held a brief discussion regarding the proposals.

Darrell Dixon, North Delta Planning and Development District, went over the process for rating the proposals. Mr. Dixon tallied the rating sheets up and advised that Mendrop Engineering Resources rated the highest.

Engineering Scoring Sheet							
Tate County, MS							
Tuesday, September 13, 2022							
Firm	1	2	3	4	5	Total	
Mendrop Engineering	96	60	75	100	95	426	
Cook Coggins Engineering	93	50	75	60	90	368	
Cornerstone Engineering	90	50	75	60	18	293	
Elliott & Britt Engineering	86	100	90	65	83	424	

Motion was made by Alderman Simpson, seconded by Alderman Dear, to accept the best Engineering Services Proposal for the MCWI Program projects from Mendrop Engineering Resources. All present voting yea, motion carried.

Authorize to terminate employment with a Meter Reader in the Utility Department for violation of city policy

Motion was made by Alderman Simpson, seconded by Alderman Hale, to authorize to terminate employment with Meter Reader Kevin Crick in the Utility Department for violation of city policy. All present voting yea, motion carried.

Recess

Motion was made by Alderman Simpson, and seconded by Alderman Hale, to recess until September 20, 2022 at 5pm. All voting yea, motion carried.

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Greg Graves, Mayor

ATTEST:

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Katie Harbin –City Clerk